

Blue - new items to the list.

Red - latest changes.

Mayor & Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-2011-103	9-19-11	Police	TWTW	Traffic Issues on Darnestown Road Rejuvenate past efforts by finding a new mechanism to address unresolved traffic issues on Darnestown road in between MD28 and Shady Grove Road that will yield a positive result from Montgomery County Status: City of Rockville is in a hold pattern awaiting information/decision from Montgomery County as to the viability of an MOU on concurrent jurisdiction for traffic enforcement on Darnestown Road.	TBD
MC-2012-36	6/11/12	DPW	Agenda item	Maryland Avenue Sidewalk Adjacent to the Victory Housing Development Meet with Pepco, Victory Housing, Montgomery County and CM Newton to discuss options for changing the approved sidewalk including asking Victory Housing to initiate site plan amendment (proposed sidewalk changes encroach on their property) and asking Pepco to move the power poles at no cost or at the County or Victory Housing's expense. Status: The option selected will be presented to the M&C on January 7, 2013.	TBD
MC-2012-39	6/18/12	CMO / Police	TWTW	Unwanted Free Newspapers and Advertisement Deliveries Prepare a memo for the Mayor and Council which describes previous efforts to address this issue, recommended additional efforts, and what strategies other communities are using to address this issue. Include any legal remedies that are available to the City. Status: A meeting was held November 1 attended by Councilmember Moore, the Gazette and members of East Rockville Association. City was asked to explore the following: a possible Rockville Reports article on this issue with contact information for local newspapers where residents can call if they don't want to receive the papers; the possibility of including an insert with same information to be included in water bills; the possibility of providing this information in other languages.	Winter 2012
MC-2012-47	7/23/12	DPW	TWTW	Transit Task Force Questions Get Councilmember Moore's additional questions about the Task Force presentation and compile responses. Status: The responses to Councilmember Moore's questions are being compiled.	12/13/12
MC-2012-52	9/10/12	CPDS	TWTW	HDC Technical Guide #7 Review and revise the HDS Technical Guide #7 and coordinate with Anne Goodman and other interested parties for their assistance. Status: Staff has provided the document to Ann Goodman for suggested edits and arranged for local landscape and historic preservation professionals to review the draft document.	3/10/13

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-2012-61	9/24/12	Legal/Clerk	Agenda Item	<p>Draft Ethics Ordinance Share copy of draft Ethics Ordinance with the Boards and Commission and staff, and invite them to comment at the next public hearing. Status: Discussion and Instruction was held on November 5 and will continue on January 7, 2013.</p>	Jan 2013
MC-2012-63	9/24/12	CMO / Legal	TWTW	<p>Citizens Forum Policy Develop a policy on Citizen's Forum speakers presenting written information during the Mayor and Council meeting. Status: Staff is researching policies and approaches used by other communities to develop a draft Rockville policy for Mayor and Council consideration.</p>	1/10/13
MC-2012-66	10/8/12	CPDS	Agenda item	<p>Zoning Ordinance Text Amendment to Change Approving Authority of Development Applications in Town Center. Prepare text amendment Status: Planning Commission meeting December 12, 2012. Mayor and council Public Hearing January 14, 2013.</p>	Early 2013
MC-2012-68	10/15/12	HR	Agenda Item	<p>State of the FY2014 General Fund Budget and Employee Compensation Provide the number of employees that were impacted by the addition of two steps to the pay scales in 2008.</p>	12/10/12
MC-2012-74	11/19/12	Finance / Legal / CMO	Memo and/or Future Agenda	<p>Biennial Budgeting</p> <ul style="list-style-type: none"> Examined a timeline and what would be involved in changing to the Classic Biennial option, including code changes, Charter changes, process and steps to make the transition in the Finance Dept. including a timeline. Inform the public that the Mayor and Council are discussing this topic through a Rockville Reports Article. 	<p>Summer 2013</p> <p>Winter 2013</p>

THE FOLLOWING ITEMS HAVE BEEN COMPLETED / CLOSED OUT

MC-2012-68	10/15/12	Finance / CMO	Email	State of the FY2014 General Fund Budget and Employee Compensation <ul style="list-style-type: none"> Make revisions to the budget survey tool per Mayor and Council comments, contact Councilmember Hall to receive his comments on the revised survey tool, and distribute it to the Mayor and Council. Add 2011 and 2012 information to Table 9. Graph history of effective versus actual rate of return for the Defined Benefit Plan, and history of gains and losses.. Review the definitions of fund balance based on the change by GASB and the language in the Mayor and Council financial policies. Provide a history of personnel costs as a percent of the total budget. Provide examples of actual retirees (police, union, and administrative) and their retirement benefits to Table 6. Show the impact of supplemental employee contributions to the defined benefit funded ratio. 	10/31/12	Completed
		Finance	Agenda Item		12/10/12	
		Finance			12/10/12	
		Finance			12/10/12	
MC-2012-73	11/19/12	Finance	Email	1st Quarter Financial Report Based on the first quarter spending shown on page A-3, confirm that there is enough money budgeted in FY14 to cover personnel costs for the entire year.	11/30/12	Complete
MC-2012-70	11/5/12	CMO	TWTW	Montgomery County Common Ownership Community (MCCOC) Contact MCCOC and request data on how many communities and residents in Rockville have utilized this service from the time that the City of Rockville became a member and share with the Mayor and Council. Status: Staff emailed data provided by Montgomery County to the Mayor and Council on 12/14/12.	12/14/12	Complete