

Blue - new items to the list.

Red - latest changes.

Mayor & Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-2011-103	9-19-11	Police	TWTW	<p>Traffic Issues on Darnestown Road Rejuvenate past efforts by finding a new mechanism to address unresolved traffic issues on Darnestown Road in between MD28 and Shady Grove Road that will yield a positive result from Montgomery County</p> <p>Status: The Mutual Aid Agreement has been signed by the County Executive. The Montgomery County Police Department is working with Council's staff on the process of submitting this Agreement to the County Council for consideration.</p>	TBD
MC-2014-1 (formerly MC-2013-31)	1/27/14	CMO	Memo	<p>Neighborhood Communication Initiative Work with Councilmember Moore to proceed with the initiative funded in the FY14 budget.</p> <p>Status: Staff provided information to the Mayor and Council in May and discussed with Councilmember Moore in August. Staff will prepare follow up material for the Mayor and Council based on Councilmember Moore's feedback.</p>	October 2014
MC-2014-4 (formerly FA-2013-3)	2/24/14	DPW / Police	Email	<p>Pedestrian and Traffic Safety Work with the State to address resident concerns about pedestrian and traffic safety at Maryland Avenue and Great Falls Road and at the Falls Road interchange of I-270.</p> <p>Status: The Mayor and Council discussed a staff presentation about safety at the two areas on February 24, 2014. Staff will continue to coordinate with SHA and report back to the Mayor and Council on progress made on the following items:</p> <ol style="list-style-type: none"> 1) SHA study of improvements to the Falls Road lanes at its signal with the I-270 interchange to reduce confusion, Status: As of July 30, SHA is working to identify other urban interchanges where the striping needs to be upgraded. The intent is to upgrade the striping here and at other similar intersections at the same time, under the same contract. A schedule is not yet available. 2) SHA consultant review of improvements to the I-270 northbound exit ramp on Falls Road toward Rockville, Status: SHA has run into some contract issues with this project, and the work will be scheduled once these have been resolved. 4) Request SHA to prohibit U-turns on eastbound Falls Road at Great Falls Road, Status: SHA is reviewing this request. <p>Status: Traffic and Transportation staff requested an update from SHA on items 1, 2 and 4 on September 2, 2014.</p>	TBD TBD TBD
MC-2014-6	5/19/14	HR	Memo and report	<p>Vacancy Report Design a report on vacancies to be shared with the Mayor and Council quarterly.</p> <p>Status: The Mayor and Council reviewed the June 30, 2014 Vacancy Report at the meeting on August 11, 2014. A Vacancy Report will be shared with the Mayor and Council on a quarterly basis moving forward. In addition, staff will include financial information related to vacancies</p>	Complete

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				in the Quarterly Financial Reports, beginning with the first quarter of FY2015.	
MC-2014-7	5/19/14	CPDS	Email	EZ Storage Application Updates Provide periodic updates on the status of the outreach, process and review of the EZ Storage application by Maryvale Elementary School. Status: At the meeting on August 11, 2014, the Mayor and Council directed staff to outline the options available to the City, and follow up with Gaithersburg regarding a previous application for an EZ storage facility. The applicant attended the ERCA meeting on Tuesday, August 12, 2014 to present the project and respond to questions. A Public Hearing before the Planning Commission is scheduled for September 10, 2014.	Regularly during the application review process
MC-2014-10	6/16/14	City Clerk	TWTW	Boards and Commissions Annual Report Invite Board and Commission Chairs to do a verbal annual report on their activities to the Mayor and Council. Status: City Clerk's office sent an email to the Boards and Commissions on August 28, 2014 inviting them to make a presentation to the Mayor and Council if they would like to do so. Several of the Boards and Commissions responded that they would like to make a presentation to the Mayor and Council, and the Acting City Clerk will start scheduling these for meetings beginning in October 2014.	Fall 2014

FUTURE AGENDA ITEMS

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
FA-2013-2	4/8/13	CPDS	Future Agendas	Zoning Ordinance, Mansionization and Master Plan Discussion (formerly FA-2013-10) and Discuss the City's Zoning Ordinance and its treatment of bed and breakfast inns and three car garages. Status: The Mayor and Council discussed these topics on September 30, 2013. Staff will examine options for addressing concerns about above-ground basements and options for limiting the building envelope using FAR, Building Volume Ratio or other approaches. Staff will bring options back to the Mayor and Council for consideration along with follow up on possible revisions to the Conservation District procedures. At that time, the Mayor and Council can "authorize filing of a text amendment" that would then be processed through the Planning Commission and back to the Council for final decision.	9/22/14
FA-2013-7	4/22/13	CMO	Agenda item	Town Center Parking Brief the Mayor and Council on: <ul style="list-style-type: none"> • Trends in parking requirements and practices in development projects in downtowns similar to Rockville • Usage and management of parking garages and lots in Town Center • Information sharing with the public about parking options in Town Center, including wayfinding 	TBD

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
FA-2013-9	5/6/13	Finance	Agenda item	<p>Discussion of Supplemental Employee Contributions (SEC) Status: The Financial Advisory Board (FAB) addressed the issue at its meeting on March 4, 2014. The Board sent a memo to the Mayor and Council on March 25, 2014. A SEC contribution was discussed at the April 28, 2014 Mayor and Council meeting. The FY13 actuarial valuation report for the City's Retirement Plan is available online at www.rockvillemd.gov/documentcenter/view/5752. Staff seeks the Mayor and Council's input on whether to include a discussion of the SEC on a future agenda or close this action report item.</p>	TBD
FA-2013-11	6/10/13	R&P	Agenda item	<p>Discuss the City's Forest and Tree Preservation Ordinance Status: Forestry staff is beginning to work on review of the City's Forest and Tree Preservation Ordinance</p>	Winter 2015
FA-2013-12 (formerly MC-2013-28)	7/15/13	CPDS	Agenda item	<p>Historic Designation Procedures Discuss potential changes to the City's approach to the historic designation of properties. Consider cataloging and ranking the City's undesignated properties; designating several highest ranked properties per year; and using the ranking in evaluating proposals for designation and reviewing demolition permits. Status: Director of CPDS will be presenting the results of the consultant study of the City's historic preservation documents at the September 2014 HDC meeting. Discussion is planned for the October HDC meeting.</p>	November 2014
FA-2013-15	10/21/13	R&P	Future Agenda	<p>King Farm Farmstead – Facility Assessment Study Status: The City has contracted with Wheeler Goodman and Masek Architecture and Interiors (WGM) to conduct the Facility Condition Assessment. WGM provided a final report the week of June 30, 2014. Copies were provided to the Mayor and Council July 10, 2014. The Mayor and Council received a presentation on this topic on August 11, 2014 and directed staff to implement the staff recommendations outlined in the agenda item.</p>	Complete
FA-2013-17	11/18/13	City Clerk	Future agenda	<p>Proposal for a Voting Task Force Prepare a proposal for a new Task Force to explore increasing voter turn out. Include a discussion on possible benefits of holding open primaries for County and State elections, as a means to increase voter turnout. Status: The Mayor and Council requested that this be scheduled in September. Due to the City Clerk vacancy, staff suggests that this item be delayed until the Clerk's office is at full staffing again. As a first step, the Montgomery County Task Force on Voting Rights just completed its report. The full report is available on line at http://tinyurl.com/132p4xj. The summary of 59 recommendations in the Task Force Report has been provided.</p>	November 2014
FA-2014-1	2/10/14	CMO	Future agenda	<p>Guidelines for Supporting Events Discuss guidelines for decisions about using City funds to support events (e.g., purchase a table at a fund raising event). Status: The City Manager sent a draft policy and guidelines to the Mayor and Council on September 2, 2014. If the Mayor and Council would like to discuss the draft, staff will add it to a future agenda this fall.</p>	August 2014

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FA-2014-2	2/10/14	Finance	Future Agenda	Purchasing Programs Receive a presentation on purchasing programs that support local small businesses, women and minority-owned businesses, and businesses that support disabled individuals. Status: At the August 11, 2014 meeting, the Mayor and Council requested that this item be rescheduled for a meeting in September or early October.	9/22/14
FA-2014-4	2/24/14	CMO	Future agenda	Ombudsman/Citizen Advocate The Communication Task Force and Citizen Implementation Committee reports referenced an ombudsman/inspector general in the context of the development review process. Staff is compiling information from those reports and discussions.	9/10/14
FA-2014-10	5/5/14	CPDS	TWTW	Rockville Pike Plan Incorporate Mayor and Council review into future agendas for the summer months Status: Staff emailed the Mayor and Council two proposed schedules, and the Mayor and Council discussed on August 11, 2014. At the meeting on August 11, 2014, the Mayor and Council confirmed four dates for public hearings (September 29, October 27, November 17, 2014 and December 8, 2014), and directed staff to schedule an additional public hearing for another weeknight (not a Monday). Staff has reached out with potential dates. The Mayor and Council also decided to have five worksessions on the Pike Plan.	Fall 2014
FA-2014-11	6/23/14	CMO	Future agenda	Rockville's Montgomery County Priorities Schedule an agenda item to discuss legislative priorities for the City to address with Montgomery County in FY15.	9/8/14
FA-2014-13	6/21/14	CPDS	Future agenda	Adequate Public Facilities Standards (APFS) Schedule an agenda item to discuss the APFS.	TBD
FA-2014-14	6/21/14	DPW / CPDS	Future agenda	Reduction of Commercial Vacancies Initiative to reduce long-term commercial vacancies by adjusting trip generation for vacant parcels.	TBD
FA-2014-15	6/21/14	Police	Future agenda	Animal Control Ordinance Schedule a discussion on modifications and additions to the Animal Control Ordinance to include changes in the current fee structure, feral cat vaccinations, licensing of domestic cats, farm animal ownership and changes in dog tethering/leash rules and regulations.	10/6/14
FA-2014-16	6/21/14	R&P	Future agenda	RedGate Golf Course Provide an update from Billy Casper Golf on RedGate Golf Course.	9/22/14
FA-2014-17	6/21/14	R&P	Future agenda	Senior Initiative Provide an update on the Inventory of Senior Services funded in the FY15 budget Status: Staff is compiling a status report on all 15 of the Mayor and Council's priorities. It will include an update on the senior initiative.	September 2014
FA-2014-18	8/11/14	Legal / City Clerk	Future agenda	Mayor and Council Rules and Procedures Review suggested changes to the Rules and Procedures Status: On August 27, 2014, Councilmember Moore sent an electronic copy to the Mayor and Council and staff to review and suggest changes.	September 2014
FA-2014-19	8/11/14	R&P / DPW	Future	Discussion of Deer Management in the City	9/22/14

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
			agenda	Status: Croydon Creek Nature Center and the City's Deer Management Task Force are cosponsoring a deer management workshop on Saturday September 20, 2014 from 10 - 11:30 a.m. at Croydon Creek Nature Center, 852 Avery Road. Staff is preparing an agenda item to discuss deer management with the Mayor and Council on September 22, 2014.	
FA-2014-20	8/11/14	R&P / DPW	Future agenda	Discussion of Mosquito Control in the City	October / November 2014
FA-2014-21	8/11/14	DPW / CPDS	Future agenda	Pumphrey Funeral Home – Parking Issues Schedule an agenda item to discuss possible options to alleviate parking concerns for Pumphrey's and its neighbors.	TBD
FA-2014-22	Email	Legal / CMO	Future agenda	Smoke-Free Town Square Status: The City Manager shared a memo with the Mayor and Council by email on September 2, 2014.	TBD

THE FOLLOWING ITEMS HAVE BEEN COMPLETED / CLOSED OUT

MC-2014-8	6/16/14	CPDS	TWTW	Signs by Tomorrow Explore whether the City can help the owner of Signs by Tomorrow to coordinate with the property owner/landlord on the crack and deterioration at their location. Status: Staff met with the individual to review her concerns. She requested that staff wait to hear back from her before taking any further action. The City Manager provided an update to the Mayor and Council by email on June 20, 2014. As of July 31, 2014, staff has not heard back from the individual.	Complete
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