

SPECIALIZED ENGINEERING

Engineers • Geologists • Inspectors

July 2, 2010

Mike Wilhelm
Chief Contract Management Division
City of Rockville
111 Maryland Avenue
Rockville, Maryland 20850

Re: **City of Rockville Asphalt & Concrete Inspection Services**
Contract #08-08
Specialized Engineering Task Order Proposal No. B10-8040

Principals

John E. Arogund, P.C.
Charles B. Mitchell, P.E.
Gregory S. Seldon
David S. Schultz, P.E.
William P. Deane, P.E.
David D. Woodburn, P.E.

Dear Mr. Wilhelm:

Specialized Engineering is pleased to submit our task order proposal for providing services for Concrete and Asphalt Inspection/Variou Services in the City of Rockville. Under this task order Specialized Engineering proposes to provide the City of Rockville with senior inspector(s) and technician(s) to perform the assigned inspection services. Specialized Engineering proposes to accomplish the work in accordance with the pricing structure, terms and conditions of contract #08-08 (Category F), as well as, the defined scope of work and compensation sections that follow.

SCOPE OF WORK

Specialized Engineering understands the proposed services for this task order will include the following:

- Providing two (2) Senior Inspectors to work under the guidance of a City of Rockville Inspector for concrete and asphalt repair/overlay evaluations and inspections, as well as other potential assignments. It is Specialized Engineering's understanding that the duration of these services will be for approximately eight (8) months at eight (8) hours a day starting around July 6, 2010. Our Senior Inspector(s) will identify and observe the replacement of existing concrete items (sidewalks/curb) designated for replacement as well as identify and observe asphalt milling and overlay procedures at various locations designated within the city. Our inspector(s) will monitor construction activities to ensure that the project is being completed in conformance with project specifications and the City of Rockville requirements.
Including:
 - ✓ Maintaining a daily construction log (observe and record construction activities)
 - ✓ Having contact with local residents
 - ✓ Documenting and providing daily reports on work observed (Typically a hand written report is delivered the same day that services are provided to a City of Rockville representative).
- Providing two (2) Technicians to work under the guidance of a City of Rockville Inspector for asphalt overlay placement inspections as well as concrete replacement operations. It is Specialized Engineering's understanding that the duration of these services will be for approximately four (4) months at eight (8) hours a day starting around July 6, 2010. Our field technicians will observe placement of asphalt and concrete for conformance to project specifications and City of Rockville requirements.
Including:
 - ✓ Verifying contractors work relating to asphalt/concrete repair areas identified by others.
 - ✓ Verifying materials designated for concrete repair area work and asphalt overlay

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An Engineer-Partner Company

City of Rockville Asphalt & Concrete Inspection
 Contract #08-08
 Rockville, Maryland

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- ✓ Documenting and providing daily reports on work observed (Typically a hand written report is delivered the same day that services are provided to a City of Rockville representative).

It is not anticipated that any sampling or materials testing or additional services will be required under this task order. If additional services are required that are not part of the unit rate labor fee, Specialized Engineering will furnish the cost of these services to the City of Rockville for approval.

COMPENSATION

Specialized Engineering will provide The City of Rockville with the requested personnel in accordance with this task order proposal and previously submitted Schedule of Services under the City of Rockville Contract #08-08. Please note that the provided Senior Inspectors meet the experience requirements of the category F rate schedule for a Senior Engineer that carries a \$65/Hour billing rate. However, Specialized Engineering proposes to provide these individuals at a discounted rate of \$50/hour, therefore providing the city a \$15/Hour savings.

Personnel	Rate	Estimated Time	Estimated Fee
Two Senior Inspectors	\$50/Hr	2,632 Hrs	\$131,600.00
Two Technicians	\$35/Hr	1,360 Hrs	\$47,600.00
		Total	\$179,200.00

Overtime over 40 hours per week will be billed 1.5 the labor rate. Regarding the implementing of the overtime clause, it should be noted that the provided personnel meet the definition of the FLSA as a non-exempt employee. Our proposal is being provided in accordance with the pricing structure, and terms and conditions of Contract 08-08(Category F).

Specialized Engineering understands that there is no guarantee to buy, and that individual tasks will be assigned on an as needed basis. Specialized Engineering acknowledges that the hours requested may be increased or decreased as needed and that the period of services will be from July 1, 2010 through June 30, 2011.

Upon your acceptance of this task order proposal, Specialized Engineering will proceed with the work on the date determined by the City of Rockville.

Specialized Engineering appreciates the opportunity to offer its services to you and looks forward to working with the City of Rockville. If you have any questions concerning this proposal please contact us at your convenience.

Sincerely,
SPECIALIZED ENGINEERING



Greg Ross
 Principal