



September 1, 2010

WHEELER GOODMAN MASEK
ONE ANNAPOLIS STREET #100
ANNAPOLIS MARYLAND 21401

V. 410.841.6787
F. 410.841.5523

www.wgm-arch.com

Mr. Burt Hall
Director of Recreation & Parks
City of Rockville
111 Maryland Avenue
Rockville, MD 20383

**RE: FEE MODIFICATION – CONTINUATION OF PROFESSIONAL SERVICES (P. O. #900-0311080357)
ROCKVILLE POST OFFICE CONVERSION TO POLICE DEPARTMENT HQ**

Dear Mr. Hall:

WGM is pleased to provide this fee modification for additional services *in accordance with the pricing, terms and conditions of Contract RFP # 08-08 (Category A)* for the above referenced project.

Scope of Work: Provide continuing professional services for the conversion of the existing post office property into the new home of the Rockville Police Department. Specifically, these services are for the following:

- ❖ Bidding and Construction Administration Phase Services
- ❖ Assist the City with FEMA Grant requirements as they pertain to the technical aspects of the project.

Fee: \$174,730.00 (see attached spreadsheet for greater detail) Accounting Note: the current remaining funds balance in this Purchase Order must remain as that funding is due consultants under the previous phase of work that was completed but not yet invoiced to the City.

Exclusions: (the following items are excluded from this scope of work & fee)

- Design & Permitting Services
- Off-Site SWM solutions – assumes SWM addressed as fee in lieu payment
- Off-Site Parking Requirements
- Off-Site Utility Extensions and Easement Negotiations or Documents/Exhibits Preparation
- Off-Site Road Improvements
- Title Report
- All work involving the Burbank Property
- Boundary & Topo Survey provided by City of Rockville
- Traffic Study conducted by City of Rockville
- Geotechnical Borings conducted by City of Rockville
- HAZMAT Phase I & II Assessments
- LEED Certification Activities through USGBC
- Roofing Scope of Services provided by Gale & Associates directly to the City of Rockville
- Compliance with Rockville Green Ordinance beyond LEED credit checklist.

Schedule: Estimated completion of all services included as part of this Fee Modification Request is 18 months (550 calendar days from NTP).

Please see attached spreadsheets from WGM and their consultants for greater detail of this request.



Very truly yours,

A handwritten signature in black ink, appearing to read 'E. Masek, Jr.'.

Edward A. Masek, Jr., AIA
Principal

Attachments:

- ❖ WGM Fee Summary Spreadsheet dated 09/01/10 – Bidding & CA Phase
- ❖ WGM Fee Summary Spreadsheet dated 09/01/10 – FEMA Grant Assistance
- ❖ CPJ Engineering Fee Spreadsheet dated 08/31/10
- ❖ SRBR Fee Proposal dated 08/29/2010
- ❖ Watkins Partnership Fee Proposal dated 06/11/10



One Annapolis Street, Suite 100, Annapolis MD 21401

PROJECT: Former Post Office Conversion into New Police Department Headquarters
CLIENT: City of Rockville

9/1/2010

Phase: Bidding & Construction Administration - 15 months

Task Descriptions	Principal	P.M.	Architect	Designer	CADD Drafts	Sr. Interiors	Jr. Interiors	Survey Crew
Task 1: Finalize Bid documents and Submit to COR		8			8			
Task 2: Attend Pre-Bid Meeting	4	5						
Task 3: Respond to RFIs & Issue Addenda		16			16			
Task 4: Assist COR in Evaluating Bid Results	4	12						
Task 5: Pre-Con Meeting	4	4						
Task 6: Monthly Progress Meetings - 36 visits	20	180			30			
Task 7: Shop Drawings/Submittals		160	160		40			
Task 8: Respond to Contractor's RFIs		160	140		24			
Task 9: Review Change Orders	12	80						
Task 10: Review Applications for Payment		30						
Task 11: Project Close-Out and As-Builts		40			16			
Total Hours	44	695	300	0	134	0	0	0
x Hourly Rates	\$ 130.00	\$ 105.00	\$ 75.00	\$ 65.00	\$ 55.00	\$ 75.00	\$ 65.00	\$ 120.00
Totals by Title	\$ 5,720.00	\$ 72,875.00	\$ 22,500.00	\$ -	\$ 7,370.00	\$ -	\$ -	\$ -

Consultants		Fixed Expenses	
Civil	\$ 10,000.00	Mileage	N/A
Code & Cost	\$ -	Reproduction	\$ 2,500.00
M/E/P	\$ 23,750.00	Soil borings	N/A
Structural	\$ 14,700.00	UPS/FedEx	\$ 1,875.00
Subtotal	\$ 48,450.00	Subtotal	\$ 4,375.00

Total Architectural	\$ 108,565.00
Consultants	\$ 48,450.00
Fixed Expenses	\$ 4,375.00
Total Per Phase	\$ 161,390.00



One Annapolis Street, Suite 100, Annapolis MD 21401

PROJECT: Former Post Office Conversion into New Police Department Headquarters
CLIENT: City of Rockville
 9/1/2010

Task Descriptions	Phase: FEMA Grant Compliance Assistance Allowance			Hours by Personnel Titles						
	Principal	P.M.	Architect	Designer	CADD Drafts	Sr. Interiors	Jr. Interiors	Survey Crew		
Task 1: Assist C.O.R in compliance with FEMA Grant	4	80			24					
Task 2:										
Task 3:										
Task 4:										
Task 5:										
Task 6:										
Task 7:										
Task 8:										
Task 9:										
Task 10:										
Task 11:										
Total Hours	4	80	0	0	24	0	0	0		
x Hourly Rates	\$ 130.00	\$ 105.00	\$ 75.00	\$ 65.00	\$ 55.00	\$ 75.00	\$ 65.00	\$ 120.00		
Totals by Title	\$ 520.00	\$ 8,400.00	\$ -	\$ -	\$ 1,320.00	\$ -	\$ -	\$ -		

Consultants	Fixed Expenses
Civil	Mileage
Code & Cost	Reproduction
M/E/P	Soil borings
Structural	UPS/FedEx
Subtotal	Subtotal
	\$ 100.00
	\$ 3,000.00
	\$ 100.00
	\$ 13,340.00

CPJ Charles P. Johnson & Associates, Inc.

Civil and Environmental Engineers • Planners • Landscape Architects • Surveyors

1751 Elton Rd., Ste. 300 Silver Spring, MD 20903 P: 301.434.7000 F: 301.434.9394

www.cpja.com Gaithersburg, MD • Frederick, MD • Stevensville, MD • Fairfax, VA

August 31, 2010

WGM Architecture
One Annapolis Street
#100
Annapolis, MD 21401

Attention: Mr. Edward Masek

RE: Rockville Post Office
Construction Administration
Montgomery County, Maryland
Job Number: 39-009

Dear Mr. Masek

We appreciate the opportunity to present our proposal to provide professional services for the referenced project. The following scope of services with their respective fees is based on the development of Construction Administration services.

Our proposal is based on the following conditions:

- 1) CPJ assumes no liability for services performed based on information provided by client or by client's consultants. CPJ does not warrant the accuracy of information on plans prepared by others or CPJ's subsequent use of that information.
- 2) This proposal is based upon the contractor providing all required construction observation, inspection, testing, certifications, as-builts, etc.

Operation Number	Description	Fee
651	Professional services and assistance during the bidding phase. Fee assumes scope limited to answering contractor questions during the bidding process.	\$1,000.00 (Lump Sum)
660	Professional services to provide assistance during the construction phase. Scope assumes that engineer will respond to RFI's and perform site visits when requested to assist to resolve/clarify construction issues.	\$9,000.00 (Time not to exceed w/o authorization)
Total Contract value \$10,000		

Mr. Edward Masek
WGM Architecture
Rockville Post Office
Construction Administration
August 31, 2010
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Thank you for affording us the opportunity to present this proposal. We look forward to participating in this project and should further information be necessary, please contact us.

Respectfully submitted,



David M. O'Bryan
Director of Operations

Enclosure

WE HEREBY AUTHORIZE CHARLES P. JOHNSON & ASSOCIATES, INC., TO PROCEED IN ACCORDANCE WITH THE ABOVE PROPOSAL.

Organization: _____ Date: _____
By: _____ Title: _____

28123.01



Anna. (410) 741-1791
Wash. (301) 249-0974
Fax (301) 249-0976
e-mail: @WatkinsPartnership.com

Suite 202 • 3032 Mitchellville Road • Bowie, Maryland 20716

Client: **Wheeler Goodman Masek & Associates, Inc** Contact: **Mr. Ed Masek**
Address: **One Annapolis Street** **Principal**
Annapolis, Maryland 21401 Date: **June 11, 2010**
Phone # **410-841-6787** Fax # **410-841-5523**

Proposal: Construction Administration Phase for
Rockville Post Office Conversion
Rockville, Maryland

Proposal #P2008-30-04

CONTRACT FOR PROFESSIONAL SERVICES

This contract is entered into between The Watkins Partnership, Inc. and "Client", this date. Client requests that **The Watkins Partnership, Inc.** provide the professional construction documents consisting of the structural engineering design and drafting on the referenced above.

	Site Visits \$400.00/Visits	Shop Drawing Review	Bidding	Response to RFI's, and Field Reports	Total
Old Post Office	\$800.00	\$2,750.00	\$850.00	\$1,500.00	\$5,900.00
New 14,000 sq ft. Annex	\$1,600.00	\$4,350.00	\$750.00	\$2,100.00	\$8,800.00
Expenses	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$2,600.00	\$7,100.00	\$1,600.00	\$3,600.00	\$14,700.00

Siegel, Rutherford, Bradstock & Ridgway, Inc.
CONSULTING ENGINEERS

RAYMOND H. SIEGEL

HOWARD E. RUTHERFORD
ALDEN S. BRADSTOCK III
CHARLES W. RIDGWAY
BRUCE J. KLEBE, SR.
WENDY L. DEBUS

DONALD W. GRAY
PATRICK T. LANGE
JOE C. FORTNEY
WILLIAM F. STEVENS
TIMOTHY KNORR

August 29, 2010 (revised)

Mr. Ed Masek
WGM Architecture + Interiors
One Annapolis Street
Suite 100
Annapolis, MD 21401

**Re: Adaptive Reuse of Post Office and Annex for the Rockville Police Department
Bidding and Construction Administration**

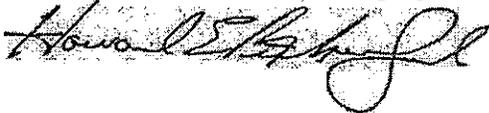
Dear Ed,

We are pleased to offer this proposal for professional mechanical, electrical and plumbing services associated with the bidding and construction administration phase services on the project. This proposal is based on a single construction contract.

- Provide bid phase services that will include attendance at pre-bid meeting, response to contractor initiated questions, preparation of addenda items and review of bids relevant to SRBR's area of design responsibility.
- Construction administration services will include review of contractors shop drawings and submittals, response to RFI's, telephone and fax support. Our fee is based on 15 months of construction and 15 site visits by a SRBR engineer. Commissioning of the various HVAC systems is excluded. It is anticipated that some site visits will be dedicated to preparation of punch lists for various phases of construction.

Bid Phase	\$1,500.00
Construction Administration	\$21,500.00
Fixed expenses	\$750.00
Total	\$23,750.00

Very Truly Yours,
Siegel, Rutherford, Bradstock & Ridgway, Inc.



Howard E. Rutherford, PE
President