



February 4, 2011

Mr. Scott Ullery, City Manager  
Rockville City Government  
Rockville City Hall  
111 Maryland Avenue  
Rockville, Maryland 20850

Mr. Ullery,

This is in response to your draft letter dated January 27, 2011, regarding the City of Rockville's review process for the installation of relocatable classrooms for Montgomery County Public Schools. We appreciate your effort and the City's willingness to make modifications to the current administrative procedures in an effort to streamline the permitting process that would ensure timely issuance of necessary permits which will ultimately result in on-time completion of relocatable classroom installations prior to the school openings each year. Many of the proposed modifications will help toward achieving this goal, especially the City's commitment to make every effort to review the permit documents and issue the necessary permits by no later than mid-June.

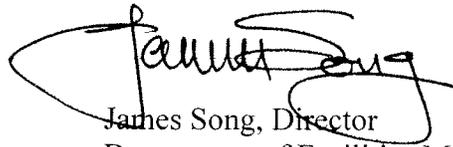
Based on our review, we are in general agreement with most of the proposals and requirements with the exception of the following:

1. For traffic and transportation, we strongly recommend that a full transportation report not be required as a part of the permit review process. This is a very costly and time-consuming study that, in our opinion, really does not add value to the process. It's been our experience that the traffic impact as a result of the addition of relocatable classrooms has been insignificant. This is the reason that no other permitting agencies require the full transportation report for the relocatable classroom installations. However, we are willing to provide a brief traffic impact statement along with the information on the site plan outlining traffic patterns for vehicles and pedestrians.
2. For forest and tree preservation, please clarify the definition of "significant trees."
3. For zoning ordinance, we agree that it is unlikely that any issues would arise relative to zoning requires; and further, it is our intent to comply with the City's zoning ordinance to the extent possible. However, we may choose not to comply with any unreasonable conditions imposed by the City's zoning ordinance.

Again, we appreciate the City's commitment and efforts to streamline the permitting process for the installation of relocatable classrooms. I am anxious to see how this process will work for the relocatable installation projects coming this summer. I am convinced that this cooperative spirit between the two governmental agencies will go a long way in resolving any unanticipated conflicts and serve as a basis for building a better relationship.

If you have any questions, please contact me at 240-314-1064.

Sincerely,

A handwritten signature in black ink, appearing to read "James Song". The signature is stylized with a large, sweeping initial "J" and a long horizontal stroke.

James Song, Director  
Department of Facilities Management

JS:jlc

Copy to:

Dr. Weast  
Executive Staff  
Ms. Jessell  
Ms. Swift