

Blue - new items to the list.

Red - latest changes.

Mayor & Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-2011-103	9-19-11	Police	TWTW	<p>Traffic Issues on Darnestown Road Rejuvenate past efforts by finding a new mechanism to address unresolved traffic issues on Darnestown Road in between MD28 and Shady Grove Road that will yield a positive result from Montgomery County</p> <p>Status: The City received the final draft of the Mutual Aid Agreement on May 8, 2014. It has been reviewed by the City Attorney's Office and signed off on by the City Manager. The agreement was sent back to the County for final sign off on May 13, 2014.</p>	TBD
MC-2014-1 (formerly MC-2013-31)	1/27/14	CMO	Memo	<p>Neighborhood Communication Initiative Work with Councilmember Moore to proceed with the initiative funded in the FY14 budget.</p> <p>Status: Staff provided information to the Mayor and Council on May 30, 2014 for review and feedback.</p>	June 2014
MC-2014-4 (formerly FA-2013-3)	2/24/14	DPW / Police	Email	<p>Pedestrian and Traffic Safety Work with the State to address resident concerns about pedestrian and traffic safety at Maryland Avenue and Great Falls Road and at the Falls Road interchange of I-270.</p> <p>Status: The Mayor and Council discussed a staff presentation about safety at the two areas on February 24, 2014. Staff will continue to coordinate with SHA and report back to the Mayor and Council on progress made on the following items:</p> <p>1) SHA study of improvements to the Falls Road lanes at its signal with the I-270 interchange to reduce confusion, Status: SHA has requested that a consultant develop a signing and marking plan for MD 189 over I270, using contrast tape for all markings. Once this plan is completed, SHA maintenance staff will install the markings.</p> <p>2) SHA consultant review of improvements to the I-270 northbound exit ramp on Falls Road toward Rockville, Status: SHA has run into some contract issues with this project, and the work will be scheduled once these have been resolved.</p> <p>3) Request SHA to install a No Merge Area sign on the same ramp, Status Update: Staff has confirmed that two No Merge signs have been posted on the ramp at two different locations.</p> <p>4) Request SHA to prohibit U-turns on eastbound Falls Road at Great Falls Road, Status: SHA is reviewing this request.</p> <p>5) Continue requests to SHA to provide a left-turn arrow and one left turn lane at Falls Road and Great Falls Road. Status: SHA has determined that no phasing change that provides an exclusive left turn arrow will occur at this time. They may revisit this in the future. Staff will follow up with information as to the reason SHA provided for rejecting the exclusive left turn arrow at</p>	TBD TBD Complete June 2014 TBD

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
				Falls Road and Great Falls Road. Status: Staff contacted SHA to request an update on June 3, 2014.	
MC-2014-6	5/19/14	HR	Memo and report	Vacancy Report Design a report on vacancies to be shared with the Mayor and Council quarterly. Status: An initial update will be provided as of July 1, 2014 and quarterly thereafter.	Ongoing
MC-2014-7	5/19/14	CPDS	Email	EZ Storage Application Updates Provide periodic updates on the status of the outreach, process and review of the EZ Storage application by Maryvale Elementary School. Status: An update will be provided in the City Manager's report on June 16, 2014.	Regularly during the application review process

FUTURE AGENDA ITEMS

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
FA-2013-2	4/8/13	CPDS	Future Agendas	Zoning Ordinance, Mansionization and Master Plan Discussion (formerly FA-2013-10) and Discuss the City's Zoning Ordinance and its treatment of bed and breakfast inns and three car garages. Status: The Mayor and Council discussed these topics on September 30, 2013. Staff will examine options for addressing concerns about above-ground basements and options for limiting the building envelope using FAR, Building Volume Ratio or other approaches. Staff will bring options back to the Mayor and Council for consideration along with follow up on possible revisions to the Conservation District procedures. At that time, the Mayor and Council can "authorize filing of a text amendment" that would then be processed through the Planning Commission and back to the Council for final decision. The follow up associated with accessory structures that was previously described here is incorporated into a new Future Agenda item FA-2014-7 on page A-3 of the Action Report.	TBD
FA-2013-7	4/22/13	CMO	Agenda item	Town Center Parking Brief the Mayor and Council on: <ul style="list-style-type: none"> • Trends in parking requirements and practices in development projects in downtowns similar to Rockville • Usage and management of parking garages and lots in Town Center • Information sharing with the public about parking options in Town Center, including wayfinding 	TBD
FA-2013-9	5/6/13	Finance	Agenda item	Discussion of Supplemental Employee Contributions (SEC) Status: The Financial Advisory Board addressed this issue at its meeting on March 4, 2014. The Board prepared a memo that was sent to the Mayor and Council on March 25, 2014. Following review of the memo, the Mayor and Council can consider putting this topic on a future agenda. An agenda item on the SEC would include the FY13 actuarial valuation	TBD

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
				report for the City's Retirement Plan. That report is online at www.rockvillemd.gov/documentcenter/view/5752 . A SEC Contribution was discussed at the April 28, 2014 Mayor and Council meeting.	
FA-2013-11	6/10/13	R&P	Agenda item	Discuss the City's Forest and Tree Preservation Ordinance Status: Staff recommends that this agenda item be deferred until CPDS, Public Works and Forestry complete the site plan review process currently underway.	TBD
FA-2013-12 (formerly MC-2013-28)	7/15/13	CPDS	Agenda item	Historic Designation Procedures Discuss potential changes to the City's approach to the historic designation of properties. Consider cataloging and ranking the City's undesignated properties; designating several highest ranked properties per year; and using the ranking in evaluating proposals for designation and reviewing demolition permits. Status: Staff researched different approaches for designation and ranking of potential buildings and prepared a memo for the City Manager's review. Staff suggests providing findings to the Mayor and Council in July, after presenting the information to the Historic District Commission in June.	July 2014
FA-2013-15	10/21/13	R&P	Future Agenda	King Farm Farmstead – Facility Assessment Study Status: The City has contracted with Wheeler Goodman and Masek Architecture and Interiors (WGM) to conduct the Facility Condition Assessment. WGM was given the notice to proceed in early April 2014 and their final report is due by July 1, 2014.	7/14/14
FA-2013-17	11/18/13	City Clerk	Future agenda	Proposal for a Voting Task Force Prepare a proposal for a new Task Force to explore increasing voter turn out.	TBD
FA-2013-18	12/9/13	City Clerk / City Attorney		Charter Advisory Questions Consult with the City Attorney's office on the process requirements and propose a public hearing schedule on the Charter amendments. Status: Introduction of Resolutions took place on June 2, 2014. A Public Hearing is scheduled for June 23, 2014 in connection with amending the City Charter so as to modify the length of terms of the Mayor and Councilmembers from two years to four years beginning in 2015.	TBD
FA-2014-1	2/10/14	CMO	Future agenda	Guidelines for Supporting Events Discuss guidelines for decisions about using City funds to support events (e.g., purchase a table at a fund raising event). Status: Staff shared information with the City Manager for her review.	June 2014
FA-2014-2	2/10/14	Finance	Future Agenda	Purchasing Programs Receive a presentation on purchasing programs that support local small businesses, women and minority-owned businesses, and businesses that support disabled individuals. Status: For some background information, the City Manager sent a copy of the December 17, 2012 agenda item on local preference purchasing programs to the Mayor and Council by email on February 14, 2014. Staff also included that material in The Week That Was of February 21, 2014. After gathering more information about the type of purchasing	6/16/14

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Agenda Item date
				program and program goals that interest the Mayor and Council, staff will outline the work to be completed and set a date for Mayor and Council discussion.	
FA-2014-3	2/10/14	CPDS / R&P	Future agenda	Undersized Lots Discussion of challenges associated with undersized lots and tree issues, including lots in older neighborhoods where trees exist on the edges of the property.	June 23, 2014
FA-2014-4	2/24/14	CMO	Future agenda	Ombudsman/Citizen Advocate The Communication Task Force and Citizen Implementation Committee reports referenced an ombudsman/inspector general in the context of the development review process. Staff is compiling information from those reports and discussions.	TBD
FA-2014-7	3/24/14	CPDS	Future agenda	Accessory Structure Regulations Follow up on the discussion of the size and height of accessory structures, including three-car garages, that began in the context of the Discussion & Instruction, Introduction and Public Hearing for Zoning Text Amendment TXT2014-00236. Status: Zoning Text Amendment TXT2014-00236 was approved by the Mayor and Council on April 21, 2014. Staff is working on an accessory structures report to present to the Mayor and Council.	6/23/14
FA-2014-9	5/5/14	Police	Future Agenda	Short Term Residential Rentals Research and prepare code changes to address short term residential rentals (e.g. Air bnb, Vacation Rental By Owner) in the City. Status: A memo was provided to the Mayor and Council on June 4, 2014.	TBD
FA-2014-10	5/5/14	CPDS	TWTW	Rockville Pike Plan Incorporate Mayor and Council review into future agendas for the summer months	TBD

THE FOLLOWING ITEMS HAVE BEEN COMPLETED / CLOSED OUT

FA-2014-8	5/5/14	Legal / R&P	Future Agenda	Caregiver Agency Funding Discuss establishing a policy to fund Caregiver Agencies at 1% of general fund annually. Status: Item was discussed at the June 2, 2014 Mayor and Council meeting.	6/2/14	Complete
-----------	--------	-------------	---------------	---	--------	----------