

FY 2013 Budget Foundation Survey

ATTACHMENT B

Below is a list of possible **General Fund** items that will help build the FY 2013 budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the four rating categories. Please provide comments on your ratings if necessary.

Please return completed survey to Jenny Kimball by December 30, 2011.

	General Fund Foundation Item	In 5-Year Forecast?	Rating Categories				Comments
			Strongly Disagree	Disagree	Agree	Strongly Agree	
GENERAL FUND EXPENDITURES	1 Increase annual Employee Compensation by 1% consistent with the current union contract (equals approximately \$300,000 for General and \$350,000 for all funds combined)	Y			x		
	2 Budget Mayor and Council Compensation equal to Compensation Commission recommendation: Mayor = \$26,581 and Councilmembers = \$21,265 (current = \$25,750 and \$20,600 respectively)	Y		x			
	3 Maintain current Employee Benefits (includes allowances, healthcare, pension, retiree health, and equals an increase of approx. \$150,000 for General and is relatively flat for all other funds)	Y			x		Review and adjust (i.e., flatten or decrease) allowances for automobiles and other Senior Staff benefits, where appropriate.
	4 Increase Caregiver and Outside Agency Funding by 1% or approximately \$7,200 and continue with the competitive grant process	Y			x		
	5 Transfer sufficient funding to the City's Capital Projects Fund to support the current 5-year plan without the need to rely on future debt (the current cash flow assumes a transfer of \$3.5 million)	Y				x	
	6 Fund the Operating Cost Impacts from completed CIP projects (approximately \$394,000, however actual impacts will be determined as projects are completed throughout FY 2012)	Y			x		
	7 Other Expenditure (please type/write your own item if needed)	N/A					
	8 Other Expenditure (please type/write your own item if needed)	N/A					
GENERAL FUND REVENUES	9 Maintain Property Tax Rates at \$0.292 for real property and \$0.805 for personal property (real property reassessments for Group 3 will be completed in January 2012)	Y				x	
	10 Offer the current Homeowners' Tax Credit Program , which benefits low- to moderate-income homeowners (approximately \$350,000)	Y				x	
	11 Offer a \$100 Income Tax Offset Credit , which totals approximately \$1.5 million (the City may issue credit amounts ranging from \$0 to \$130 based on the income tax estimate of \$11 million)	N				x	
	12 Assume Fees and Charges on discretionary programs will be adjusted in accordance with achieving cost recovery goals as listed in the adopted Financial Management Policies	Y				x	
	13 Assume 1% increase in Administrative Charges consistent with the adopted Cost Allocation Plan (CAP)	Y			x		
	14 Other Revenue (please type/write your own item if needed) Ensure that the City is not "subsidizing" development by achieving cost-recovery for required development approvals and processes	N/A			x		
	15 Other Revenue (please type/write your own item if needed)	N/A					

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
M&C	16 Mayor and Council	\$ 240,810	\$ -	0.0	General	5-5		x				
	17 City Clerk	400,100	-	3.0	General	5-7			x			
ATTY	18 City Attorney	947,740	-	6.0	General	6-3						Discussion required
CITY MANAGER'S OFFICE	19 Administration	701,180	-	4.5	General	7-5						
	20 Mgmt. Systems / Intergov't Affairs	417,140	-	3.0	General	7-7			x			Establish specific targets for funding mainter
	21 Organizational Development	226,930	-	1.0	General	7-10		x				
	22 Rockville Economic Dev., Inc. (REDI)	541,300	-	0.0	General	7-12			x			Establish specific targets for maintaining current funding
	23 Public Information Office	402,690	-	3.0	General	7-15			x			
	24 Web Site and Intranet	276,200	-	2.0	General	7-16			x			
	25 Cable Television	444,880	71,040	4.5	General	7-18		x				
	26 Graphics, Printing, Copy and Mail Ctr.	888,450	-	6.0	General	7-20		x				
	27 Neighborhood Resources	282,810	-	3.0	General	7-23				x		
	28 Human Rights and Comm. Mediation	124,580	-	1.0	General	7-25			x			
HR	29 Human Resources	823,380	-	6.0	General	10-5		x				
	30 Learning, Performance and Devel.	360,170	-	1.0	General	10-9		x				
	31 Health and Wellness	100,170	-	1.0	General	10-11		x				
	32 Safety and Risk Management	267,490	-	2.0	General	10-13			x			

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
COMMUNITY PLANNING AND DEVELOPMENT	33 Administration and Support	748,120	-	5.5	General	8-5		x				
	34 Housing and CDBG	124,260	-	0.9	General	8-7			x			
	35 Housing and CDBG	593,000	593,000	0.6	CDBG	8-7			x			
	36 Long Range Planning and Implement.	635,110	-	5.8	General	8-11			x			
	37 Zoning	237,360	-	2.0	General	8-15			x			
	38 Development Review	766,960	193,500	7.0	General	8-16			x			
	39 Historic Preservation	145,220	-	0.8	General	8-18			x			
	40 App., Processing and Permit Issuance	914,970	1,580,000	10.0	General	8-21		x				Ensure full-cost recovery
	41 Building, Fire and Life Safety Inspections	710,670	-	8.0	General	8-23			x			
FINANCE	42 Administration	414,670	-	2.0	General	9-5			x			
	43 Accounting and Audit	783,600	-	8.0	General	9-7		x				
	44 Systems Support and Control	455,010	-	2.0	General	9-9			x			
	45 Revenue	33,110	-	0.5	General	9-11			x			
	46 Revenue	762,080	-	7.5	Water	9-11			x			
	47 Purchasing and Contracts	420,060	-	4.0	General	9-15		x				
	48 Stockroom	176,900	-	2.0	General	9-16			x			
	49 Budget	331,680	-	3.0	General	9-19			x			

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
IT	50 IT Operations	2,472,080	820,100	15.5	General	11-6		x				
	51 Voice Communications	358,090	-	1.0	General	11-9			x			
	52 GIS Operations	164,090	-	1.0	General	11-13			x			
POLICE	53 Management and Support - Chief	404,590	-	3.0	General	12-7			x			
	54 Community Services Office	133,220	-	1.0	General	12-9			x			
	55 Management and Support - Field Svc.	423,230	417,000	3.0	General	12-11			x			
	56 Patrol Teams	3,839,220	125,000	38.0	General	12-12				x		
	57 Management and Support - Admin.	650,940	-	4.0	General	12-15			x			
	58 Public Safety Comm. Dispatch	635,770	-	7.0	General	12-17			x			
	59 Management and Support - Spec. Ops	280,690	-	2.0	General	12-19			x			
	60 Neighborhood Services	423,540	28,000	5.0	General	12-20			x			
	61 Parking Enforcement	335,770	1,100,000	4.0	Parking	12-21			x			
	62 Redlight Camera	461,450	630,000	0.5	General	12-22			x			
	63 Specialty Patrol and Investigations	1,147,950	-	10.0	General	12-23			x			
	64 Speed Camera	989,020	1,392,000	5.5	Speed	12-24			x			
65 Comm. Enhance. and Code Enf.	572,140	748,000	8.0	General	12-25			x				

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	66 Management and Support	482,030	-	4.1	General	13-5		x				
	67 Management and Support	74,260	-	0.5	Water	13-5			x			
	68 Management and Support	59,570	-	0.4	Sewer	13-5			x			
	69 Water Treatment Plant	2,787,690	-	12.0	Water	13-6			x			
	70 Sewage Disposal	2,353,000	-	0.0	Sewer	13-7			x			
	71 Construction Management	562,740	-	6.0	General	13-9			x			
	72 Construction Management	104,900	-	1.0	Water	13-9			x			
	73 Construction Management	86,760	-	0.8	Sewer	13-9			x			
	74 Construction Management	126,330	-	1.3	SWM	13-9			x			
	75 Protect Neighborhoods	178,260	-	1.8	General	13-11			x			
	76 Mobility	292,290	6,600	1.5	General	13-12			x			
	77 Accessibility	295,830	-	3.0	General	13-13			x			
	78 Safety and Maintenance	968,050	-	1.8	General	13-14			x			
	79 Development Review	251,180	160,000	2.0	General	13-17			x			
	80 Development Review	82,020	-	1.0	Water	13-17			x			
81 Development Review	63,820	-	0.5	Sewer	13-17			x				
82 Development Review	262,390	-	2.5	SWM	13-17			x				

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	83 Stormwater Engineering	241,710	-	2.5	SWM	13-18			x			
	84 Water and Sewer Utility Projects	363,750	-	2.8	Water	13-19			x			
	85 Water and Sewer Utility Projects	120,530	-	1.5	Sewer	13-19			x			
	86 Engineering	163,330	-	1.0	General	13-21			x			
	87 Engineering	28,420	-	0.3	Water	13-21			x			
	88 Engineering	7,760	-	0.0	Sewer	13-21			x			
	89 Engineering	71,460	-	0.8	SWM	13-21			x			
	90 Environmental Management	179,300	-	1.4	General	13-23			x			
	91 Stormwater Mgmt. and Implementation	954,930	-	6.6	SWM	13-24		x				
	92 Recycling and Refuse Collection	3,707,220	119,500	33.3	Refuse	13-26			x			
	93 Street Maintenance	1,708,460	-	21.5	General	13-29			x			
	94 Snow and Ice Removal	352,730	-	0.0	General	13-30			x			
	95 Water Systems Maintenance	1,266,550	-	14.0	Water	13-31			x			
	96 Sewer Maintenance	1,456,790	-	13.8	Sewer	13-32			x			
	97 Stormwater Maintenance	493,690	-	6.8	SWM	13-33			x			
	98 Fleet Services	1,583,300	32,200	8.5	General	13-35		x				
99 Fleet Services	132,600	3,500	1.0	Water	13-35			x				
100 Fleet Services	108,710	3,000	1.0	Sewer	13-35			x				

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PUBLIC WORKS	101 Fleet Services	571,520	3,100	2.5	Refuse	13-35			x			
	102 Fleet Services	8,050	-	0.0	Parking	13-35			x			
	103 Fleet Services	19,510	1,700	0.0	SWM	13-35			x			
	104 Fleet Services	11,040	-	0.0	Speed	13-35			x			
REC AND PARKS	105 Rec & Parks Admin. & Support	613,150	-	3.8	General	14-7			x			
	106 Special Events	785,350	110,150	5.0	General	14-8			x			
	107 Capital Projects	228,160	-	2.0	General	14-11			x			
	108 Recreation Administration & Support	526,610	111,500	4.0	General	14-13		x				
	109 Arts	276,210	64,000	2.0	General	14-15		x				
	110 Summer Camps	439,540	439,580	1.5	General	14-17			x			
	111 Classes	352,840	353,300	1.7	General	14-17			x			
	112 Adult Sports	247,810	193,670	1.5	General	14-18			x			
	113 Youth Sports	353,770	257,730	1.8	General	14-20			x			
	114 After School Recreation	312,700	192,500	1.6	General	14-21			x			
	115 Childcare	215,290	219,000	2.7	General	14-22			x			

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	116 Outdoor Recreation	82,900	38,630	0.2	General	14-22			x			
	117 Teens	246,080	82,300	1.5	General	14-24			x			
	118 Summer Playgrounds	204,730	72,000	0.8	General	14-25			x			
	119 Senior Center Operations	519,870	106,200	5.0	General	14-27			x			
	120 Senior Citizen Support Services	644,020	41,350	7.1	General	14-28			x			
	121 Senior Citizen Recreation	248,200	62,000	1.8	General	14-30			x			
	122 Senior Citizen Sports & Fitness	198,000	82,250	1.5	General	14-31			x			
	123 Community Programs Administration	273,120	-	3.0	General	14-33			x			
	124 Youth & Family Services	379,960	94,200	3.6	General	14-35			x			
	125 Linkages to Learning	186,430	172,500	2.0	General	14-37			x			
	126 Community Programs	568,240	-	0.0	General	14-38			x			
	127 Civic Center Complex	1,327,570	861,000	9.0	General	14-47		x				
	128 Croydon Creek Nature Center	247,290	66,700	2.0	General	14-49			x			
	129 Facilities Maintenance	2,858,680	38,350	15.8	General	14-50			x			
	130 Facilities Maintenance	22,010	-	0.3	Parking	14-50			x			
131 Lincoln Park Community Center	345,090	52,600	3.3	General	14-51			x				

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	132 Swim and Fitness Center	1,774,530	1,827,440	7.8	General	14-52			x			
	133 Thomas Farm Community Center	435,510	195,000	2.0	General	14-54		x				Details on usage are required
	134 Twinbrook Community Rec. Center	398,920	149,610	2.4	General	14-56			x			
	135 Parks Administration & Support	642,470	-	6.0	General	14-60			x			
	136 East Parks Services	498,730	-	6.5	General	14-61			x			
	137 West Parks Services	632,510	-	8.0	General	14-62			x			
	138 Athletic Fields Services	554,290	-	7.5	General	14-63			x			
	139 Horticulture Services	886,870	-	7.0	General	14-64			x			
	140 Rights-of-Way Services	433,460	-	3.5	General	14-66			x			
	141 Urban Forestry Maintenance	953,540	-	6.0	General	14-67			x			
142 Forestry Development Review	167,650	40,000	2.0	General	14-68			x				

* Note: The list of Cost Centers does not include the Special Activities Fund Cost Centers because these activities are restricted due to legal and policy provisions, or the RedGate Golf Course Cost Centers because these functions were leased to Billy Casper Golf starting January 1, 2012.

FY 2013 All Funds CIP Survey - Funded Projects

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Below is a list of CIP projects with FY 2013 funding that were included in the FY 2012 Adopted CIP Budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the five rating categories. **Each X that is placed in the "Substantially Increase" or "Increase" categories should be accompanied by a comment that explains how to fund the request.** Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	B = Bond Issue	M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	143 Asphalt/Concrete Improvements		M	\$ 174,000	Capital	30			x			
	144 Athletic Courts Repair/Replacement		M	102,000	Capital	31			x			
	145 F. Scott Fitzgerald Theatre Improv.			272,000	Capital	35		x				
	146 Glenview Mansion and Cottage Improv.			40,000	Capital	37		x				
	147 HVAC Replacement - City Bldgs		M	102,800	Capital	39		x				
	148 King Farm Farmstead Improvements			128,000	Capital	40			x			
	149 Outdoor Security Lighting			380,000	Capital	42			x			
	150 Park Pedestrian Bridge Repair/Replace.		M	162,750	Capital	43			x			
	151 Playground Equip. Replacement		M	195,000	Capital	46			x			
TRANSPORTATION	152 Asphalt Repair and Replacement		M	2,556,460	Capital	59			x			
	153 Bridge Rehabilitation		M	360,000	Capital	62			x			
	154 Concrete Repair and Replacement		M	1,800,000	Capital	64			x			
	155 Pedestrian Safety		M	50,000	Speed	66				x		
	156 Sidewalks		M	50,000	Capital	68			x			
	157 Street Lighting Improvements		M	100,000	Capital	70			x			
	158 Traffic Controls: Citywide		M	100,000	Capital	71			x			

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	Project	B = Bond Issue M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
						Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
SWM	159 Horizon Hill SWM Ponds	B	2,008,700	SWM	79			x			
	160 Storm Drain Rehab. and Improvements	B	380,000	SWM	80			x			
	161 Stream Restoration		280,000	SWM	81			x			
	162 Watts Branch - Upper Stream	B	1,810,000	SWM	83			x			
UTILITIES	163 Blue Plains Wastewater Treatment	B	9,326,000	Sewer	90			x			
	164 Sewer Rehabilitation	B	1,622,000	Sewer	96			x			
	165 Water Main Rehabilitation	B	4,239,000	Water	98			x			
	166 Water Tank Improvements	B	7,243,000	Water	102		x				Consider decreases, as appropriate
GEN GOV'T	167 Enterprise Resource Planning System		750,000	Capital	110		x				
	168 Vehicles for City Use		1,095,900	Capital SWM Refuse	116		x				Review and adjust for reductions, as appropriate

FY 2013 All Funds CIP Survey - Unfunded Projects

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Below is a list of unfunded CIP projects that were included in the FY 2012 Adopted CIP Budget. Some of these projects are completely unfunded and some are partially unfunded. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the three rating categories. **Each X that is placed in the "Fund" category should be accompanied by a comment that explains how to fund the request.** Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	M = Maintenance	FY 2012 Unfunded	FY 2013 Estimated Unfunded	Fund	Page	Rating			Comments
							Remove from CIP	Maintain Unfunded	Fund	
REC AND PARKS	169 Civic Center Improvements		\$ -	\$ 564,000	Capital	33		x		
	170 Glenview Mansion Cottage Improvements		-	117,000	Capital	37		x		
	171 Greenway Streetscape Corridors		-	252,000	Capital	38		x		
	172 Maryvale Park Improvements		56,100	-	Capital	41		x		
	173 Rooftop Roof Improvements		160,000	-	Capital	50		x		
	174 Senior Center Improvements		275,385	-	Capital	51			x	
TRANSPORTATION	175 Accessible Pedestrian Signals		600,000	600,000	Speed	58			x	
	176 Asphalt Repair and Replacement	M	1,693,200	-	Capital	59			x	
	177 Avery Road — Reconstruction		-	300,000	Capital	60		x		
	178 Concrete Repair and Replacement	M	1,124,000	-	Capital	64			x	
	179 Pedestrian Safety	M	-	50,000	Speed	66			x	
	180 Rockville Intermodal Access - Baltimore Rd.		585,266	-	Capital	67				
	181 Sidewalks	M	200,000	450,000	Speed	68			x	
	182 Street Lighting Improvements	M	-	50,000	Speed	70			x	
	183 Traffic Controls: Citywide	M	-	100,000	Speed	71			x	
GEN	184 City Hall Improvement		-	707,000	Capital	108	x			

Completed by: _____

Date: _____

(please type or print)

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	2 Budget Mayor and Council Compensation equal to Compensation Commission recommendation: Mayor = \$26,581 and Councilmembers = \$21,265 (current = \$25,750 and \$20,600 respectively)	Y				X	I wrote the recommendation!
	3 Maintain current Employee Benefits (includes allowances, healthcare, pension, retiree health, and equals an increase of approx. \$150,000 for General and is relatively flat for all other funds)	Y				X	
	4 Increase Caregiver and Outside Agency Funding by 1% or approximately \$7,200 and continue with the competitive grant process	Y		X	X		I am neutral on this.
	5 Transfer sufficient funding to the City's Capital Projects Fund to support the current 5-year plan without the need to rely on future debt (the current cash flow assumes a transfer of \$3.5 million)	Y			X		
	6 Fund the Operating Cost Impacts from completed CIP projects (approximately \$394,000, however actual impacts will be determined as projects are completed throughout FY 2012)	Y				X	
	7 Other Expenditure (please type/write your own item if needed)	N/A					
	8 Other Expenditure (please type/write your own item if needed)	N/A					
GENERAL FUND REVENUES	9 Maintain Property Tax Rates at \$0.292 for real property and \$0.805 for personal property (real property reassessments for Group 3 will be completed in January 2012)	Y		X	X		I am neutral on this.
	10 Offer the current Homeowners' Tax Credit Program , which benefits low- to moderate-income homeowners (approximately \$350,000)	Y			X		
	11 Offer a \$100 Income Tax Offset Credit , which totals approximately \$1.5 million (the City may issue credit amounts ranging from \$0 to \$130 based on the income tax estimate of \$11 million)	N	X				
	12 Assume Fees and Charges on discretionary programs will be adjusted in accordance with achieving cost recovery goals as listed in the adopted Financial Management Policies	Y				X	
	13 Assume 1% increase in Administrative Charges consistent with the adopted Cost Allocation Plan (CAP)	Y				X	
	14 Other Revenue (please type/write your own item if needed)	N/A					
	15 Other Revenue (please type/write your own item if needed)	N/A					

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
M&C	16 Mayor and Council	\$ 240,810	\$ -	0.0	General	5-5			X			
	17 City Clerk	400,100	-	3.0	General	5-7			X			
ATTY	18 City Attorney	947,740	-	6.0	General	6-3			X			
CITY MANAGER'S OFFICE	19 Administration	701,180	-	4.5	General	7-5			X			
	20 Mgmt. Systems / Intergov't Affairs	417,140	-	3.0	General	7-7			X			
	21 Organizational Development	226,930	-	1.0	General	7-10			X			
	22 Rockville Economic Dev., Inc. (REDI)	541,300	-	0.0	General	7-12			X			
	23 Public Information Office	402,690	-	3.0	General	7-15			X			
	24 Web Site and Intranet	276,200	-	2.0	General	7-16			X			This should be examined.
	25 Cable Television	444,880	71,040	4.5	General	7-18			X			This should be examined.
	26 Graphics, Printing, Copy and Mail Ctr.	888,450	-	6.0	General	7-20		X				
	27 Neighborhood Resources	282,810	-	3.0	General	7-23			X			
	28 Human Rights and Comm. Mediation	124,580	-	1.0	General	7-25			X			Mediation case participants do not seem sat
HR	29 Human Resources	823,380	-	6.0	General	10-5			X			
	30 Learning, Performance and Devel.	360,170	-	1.0	General	10-9			X			
	31 Health and Wellness	100,170	-	1.0	General	10-11			X			
	32 Safety and Risk Management	267,490	-	2.0	General	10-13			X			

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
COMMUNITY PLANNING AND DEVELOPMENT	33 Administration and Support	748,120	-	5.5	General	8-5			X			
	34 Housing and CDBG	124,260	-	0.9	General	8-7			X			
	35 Housing and CDBG	593,000	593,000	0.6	CDBG	8-7			X			
	36 Long Range Planning and Implement.	635,110	-	5.8	General	8-11			X			
	37 Zoning	237,360	-	2.0	General	8-15			X			
	38 Development Review	766,960	193,500	7.0	General	8-16			X			
	39 Historic Preservation	145,220	-	0.8	General	8-18			X			
	40 App., Processing and Permit Issuance	914,970	1,580,000	10.0	General	8-21			X			
	41 Building, Fire and Life Safety Inspections	710,670	-	8.0	General	8-23			X			
FINANCE	42 Administration	414,670	-	2.0	General	9-5			X			
	43 Accounting and Audit	783,600	-	8.0	General	9-7			X			
	44 Systems Support and Control	455,010	-	2.0	General	9-9			X			
	45 Revenue	33,110	-	0.5	General	9-11			X			
	46 Revenue	762,080	-	7.5	Water	9-11			X			
	47 Purchasing and Contracts	420,060	-	4.0	General	9-15			X			
	48 Stockroom	176,900	-	2.0	General	9-16			X			
	49 Budget	331,680	-	3.0	General	9-19			X			

FY 2013 All Funds Programs and Services Survey

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
IT	50 IT Operations	2,472,080	820,100	15.5	General	11-6				X		
	51 Voice Communications	358,090	-	1.0	General	11-9		X				How many pagers do we still have?
	52 GIS Operations	164,090	-	1.0	General	11-13			X			
POLICE	53 Management and Support - Chief	404,590	-	3.0	General	12-7			X			
	54 Community Services Office	133,220	-	1.0	General	12-9			X			
	55 Management and Support - Field Svc.	423,230	417,000	3.0	General	12-11			X			
	56 Patrol Teams	3,839,220	125,000	38.0	General	12-12			X			
	57 Management and Support - Admin.	650,940	-	4.0	General	12-15			X			
	58 Public Safety Comm. Dispatch	635,770	-	7.0	General	12-17			X			
	59 Management and Support - Spec. Ops	280,690	-	2.0	General	12-19			X			
	60 Neighborhood Services	423,540	28,000	5.0	General	12-20			X			
	61 Parking Enforcement	335,770	1,100,000	4.0	Parking	12-21			X			
	62 Redlight Camera	461,450	630,000	0.5	General	12-22			X			
	63 Specialty Patrol and Investigations	1,147,950	-	10.0	General	12-23			X			
	64 Speed Camera	989,020	1,392,000	5.5	Speed	12-24			X			
65 Comm. Enhance. and Code Enf.	572,140	748,000	8.0	General	12-25			X				

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	66 Management and Support	482,030	-	4.1	General	13-5			X			
	67 Management and Support	74,260	-	0.5	Water	13-5			X			
	68 Management and Support	59,570	-	0.4	Sewer	13-5			X			
	69 Water Treatment Plant	2,787,690	-	12.0	Water	13-6			X			
	70 Sewage Disposal	2,353,000	-	0.0	Sewer	13-7			X			
	71 Construction Management	562,740	-	6.0	General	13-9			X			
	72 Construction Management	104,900	-	1.0	Water	13-9			X			
	73 Construction Management	86,760	-	0.8	Sewer	13-9			X			
	74 Construction Management	126,330	-	1.3	SWM	13-9			X			
	75 Protect Neighborhoods	178,260	-	1.8	General	13-11			X			
	76 Mobility	292,290	6,600	1.5	General	13-12			X			
	77 Accessibility	295,830	-	3.0	General	13-13			X			
	78 Safety and Maintenance	968,050	-	1.8	General	13-14			X			
	79 Development Review	251,180	160,000	2.0	General	13-17			X			
	80 Development Review	82,020	-	1.0	Water	13-17			X			
81 Development Review	63,820	-	0.5	Sewer	13-17			X				
82 Development Review	262,390	-	2.5	SWM	13-17			X				

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	83 Stormwater Engineering	241,710	-	2.5	SWM	13-18			X			
	84 Water and Sewer Utility Projects	363,750	-	2.8	Water	13-19			X			
	85 Water and Sewer Utility Projects	120,530	-	1.5	Sewer	13-19			X			
	86 Engineering	163,330	-	1.0	General	13-21			X			
	87 Engineering	28,420	-	0.3	Water	13-21			X			
	88 Engineering	7,760	-	0.0	Sewer	13-21			X			
	89 Engineering	71,460	-	0.8	SWM	13-21			X			
	90 Environmental Management	179,300	-	1.4	General	13-23			X			
	91 Stormwater Mgmt. and Implementation	954,930	-	6.6	SWM	13-24			X			
	92 Recycling and Refuse Collection	3,707,220	119,500	33.3	Refuse	13-26			X			
	93 Street Maintenance	1,708,460	-	21.5	General	13-29			X			
	94 Snow and Ice Removal	352,730	-	0.0	General	13-30			X			
	95 Water Systems Maintenance	1,266,550	-	14.0	Water	13-31			X			
	96 Sewer Maintenance	1,456,790	-	13.8	Sewer	13-32			X			
	97 Stormwater Maintenance	493,690	-	6.8	SWM	13-33			X			
	98 Fleet Services	1,583,300	32,200	8.5	General	13-35			X			
99 Fleet Services	132,600	3,500	1.0	Water	13-35			X				
100 Fleet Services	108,710	3,000	1.0	Sewer	13-35			X				

FY 2013 All Funds Programs and Services Survey

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	101 Fleet Services	571,520	3,100	2.5	Refuse	13-35			X			
	102 Fleet Services	8,050	-	0.0	Parking	13-35			X			
	103 Fleet Services	19,510	1,700	0.0	SWM	13-35			X			
	104 Fleet Services	11,040	-	0.0	Speed	13-35			X			
REC AND PARKS	105 Rec & Parks Admin. & Support	613,150	-	3.8	General	14-7			X			
	106 Special Events	785,350	110,150	5.0	General	14-8			X			
	107 Capital Projects	228,160	-	2.0	General	14-11			X			
	108 Recreation Administration & Support	526,610	111,500	4.0	General	14-13			X			
	109 Arts	276,210	64,000	2.0	General	14-15			X			
	110 Summer Camps	439,540	439,580	1.5	General	14-17			X			
	111 Classes	352,840	353,300	1.7	General	14-17			X			
	112 Adult Sports	247,810	193,670	1.5	General	14-18			X			
	113 Youth Sports	353,770	257,730	1.8	General	14-20			X			
	114 After School Recreation	312,700	192,500	1.6	General	14-21			X			
	115 Childcare	215,290	219,000	2.7	General	14-22			X			

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	116 Outdoor Recreation	82,900	38,630	0.2	General	14-22			X			
	117 Teens	246,080	82,300	1.5	General	14-24			X			
	118 Summer Playgrounds	204,730	72,000	0.8	General	14-25			X			
	119 Senior Center Operations	519,870	106,200	5.0	General	14-27			X			
	120 Senior Citizen Support Services	644,020	41,350	7.1	General	14-28			X			
	121 Senior Citizen Recreation	248,200	62,000	1.8	General	14-30			X			
	122 Senior Citizen Sports & Fitness	198,000	82,250	1.5	General	14-31			X			
	123 Community Programs Administration	273,120	-	3.0	General	14-33			X			
	124 Youth & Family Services	379,960	94,200	3.6	General	14-35			X			
	125 Linkages to Learning	186,430	172,500	2.0	General	14-37			X			
	126 Community Programs	568,240	-	0.0	General	14-38			X			
	127 Civic Center Complex	1,327,570	861,000	9.0	General	14-47			X			
	128 Croydon Creek Nature Center	247,290	66,700	2.0	General	14-49			X			
	129 Facilities Maintenance	2,858,680	38,350	15.8	General	14-50			X			
	130 Facilities Maintenance	22,010	-	0.3	Parking	14-50			X			
131 Lincoln Park Community Center	345,090	52,600	3.3	General	14-51			X				

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	132 Swim and Fitness Center	1,774,530	1,827,440	7.8	General	14-52			X			
	133 Thomas Farm Community Center	435,510	195,000	2.0	General	14-54			X			
	134 Twinbrook Community Rec. Center	398,920	149,610	2.4	General	14-56			X			
	135 Parks Administration & Support	642,470	-	6.0	General	14-60			X			
	136 East Parks Services	498,730	-	6.5	General	14-61			X			
	137 West Parks Services	632,510	-	8.0	General	14-62			X			
	138 Athletic Fields Services	554,290	-	7.5	General	14-63			X			
	139 Horticulture Services	886,870	-	7.0	General	14-64			X			
	140 Rights-of-Way Services	433,460	-	3.5	General	14-66			X			
	141 Urban Forestry Maintenance	953,540	-	6.0	General	14-67			X			
142 Forestry Development Review	167,650	40,000	2.0	General	14-68			X				

* Note: The list of Cost Centers does not include the Special Activities Fund Cost Centers because these activities are restricted due to legal and policy provisions, or the RedGate Golf Course Cost Centers because these functions were leased to Billy Casper Golf starting January 1, 2012.

FY 2013 All Funds CIP Survey - Funded Projects

ATTACHMENT B

Below is a list of CIP projects with FY 2013 funding that were included in the FY 2012 Adopted CIP Budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the five rating categories. **Each X that is placed in the "Substantially Increase" or "Increase" categories should be accompanied by a comment that explains how to fund the request.** Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	B = Bond Issue	M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	143 Asphalt/Concrete Improvements		M	\$ 174,000	Capital	30			X			
	144 Athletic Courts Repair/Replacement		M	102,000	Capital	31			X			
	145 F. Scott Fitzgerald Theatre Improv.			272,000	Capital	35			X			
	146 Glenview Mansion and Cottage Improv.			40,000	Capital	37			X			
	147 HVAC Replacement - City Bldgs		M	102,800	Capital	39			X			
	148 King Farm Farmstead Improvements			128,000	Capital	40			X			
	149 Outdoor Security Lighting			380,000	Capital	42			X			
	150 Park Pedestrian Bridge Repair/Replace.		M	162,750	Capital	43			X			
	151 Playground Equip. Replacement		M	195,000	Capital	46			X			
TRANSPORTATION	152 Asphalt Repair and Replacement		M	2,556,460	Capital	59			X			
	153 Bridge Rehabilitation		M	360,000	Capital	62			X			
	154 Concrete Repair and Replacement		M	1,800,000	Capital	64			X			
	155 Pedestrian Safety		M	50,000	Speed	66			X			
	156 Sidewalks		M	50,000	Capital	68			X			
	157 Street Lighting Improvements		M	100,000	Capital	70			X			
	158 Traffic Controls: Citywide		M	100,000	Capital	71			X			

FY 2013 All Funds CIP Survey - Funded Projects

ATTACHMENT B

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	Project	B = Bond Issue	M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
SWM	159 Horizon Hill SWM Ponds	B		2,008,700	SWM	79			X			
	160 Storm Drain Rehab. and Improvements	B	M	380,000	SWM	80			X			
	161 Stream Restoration		M	280,000	SWM	81			X			
	162 Watts Branch - Upper Stream	B		1,810,000	SWM	83			X			
UTILITIES	163 Blue Plains Wastewater Treatment	B	M	9,326,000	Sewer	90			X			Is our 5.5% share of WSSC costs still accurate?
	164 Sewer Rehabilitation	B	M	1,622,000	Sewer	96			X			
	165 Water Main Rehabilitation	B	M	4,239,000	Water	98			X			
	166 Water Tank Improvements	B		7,243,000	Water	102			X			
GEN GOV'T	167 Enterprise Resource Planning System			750,000	Capital	110			X			
	168 Vehicles for City Use		M	1,095,900	Capital SWM Refuse	116			X			

FY 2013 All Funds CIP Survey - Unfunded Projects

ATTACHMENT B

*Below is a list of unfunded CIP projects that were included in the FY 2012 Adopted CIP Budget. Some of these projects are completely unfunded and some are partially unfunded. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the three rating categories. **Each X that is placed in the "Fund" category should be accompanied by a comment that explains how to fund the request.** Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.*

	Project	M = Maintenance	FY 2012 Unfunded	FY 2013 Estimated Unfunded	Fund	Page	Rating			Comments
							Remove from CIP	Maintain Unfunded	Fund	
REC AND PARKS	169 Civic Center Improvements		\$ -	\$ 564,000	Capital	33		X		
	170 Glenview Mansion Cottage Improvements		-	117,000	Capital	37		X		
	171 Greenway Streetscape Corridors		-	252,000	Capital	38		X		
	172 Maryvale Park Improvements		56,100	-	Capital	41			X	
	173 Rooftop Roof Improvements		160,000	-	Capital	50		X		
	174 Senior Center Improvements		275,385	-	Capital	51		X		
TRANSPORTATION	175 Accessible Pedestrian Signals		600,000	600,000	Speed	58		X		
	176 Asphalt Repair and Replacement	M	1,693,200	-	Capital	59		X		
	177 Avery Road — Reconstruction		-	300,000	Capital	60		X		
	178 Concrete Repair and Replacement	M	1,124,000	-	Capital	64		X		
	179 Pedestrian Safety	M	-	50,000	Speed	66		X		
	180 Rockville Intermodal Access - Baltimore Rd.		585,266	-	Capital	67		X		
	181 Sidewalks	M	200,000	450,000	Speed	68		X		
	182 Street Lighting Improvements	M	-	50,000	Speed	70		X		
	183 Traffic Controls: Citywide	M	-	100,000	Speed	71		X		
GEN	184 City Hall Improvement		-	707,000	Capital	108			X	

Completed by: _____

Date: _____

(please type or print)

15100

FY 2013 Budget Foundation Survey

ATTACHMENT B

Below is a list of possible **General Fund** items that will help build the FY 2013 budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the four rating categories. Please provide comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	General Fund Foundation Item	In 5-Year Forecast?	Rating Categories				Comments
			Strongly Disagree	Disagree	Agree	Strongly Agree	
GENERAL FUND EXPENDITURES	1 Increase annual Employee Compensation by 1% consistent with the current union contract (equals approximately \$300,000 for General and \$350,000 for all funds combined)	Y					would like to discuss
	2 Budget Mayor and Council Compensation equal to Compensation Commission recommendation: Mayor = \$26,581 and Councilmembers = \$21,265 (current = \$25,750 and \$20,600 respectively)	Y			X		
	3 Maintain current Employee Benefits (includes allowances, healthcare, pension, retiree health, and equals an increase of approx. \$150,000 for General and is relatively flat for all other funds)	Y					would like to discuss
	4 Increase Caregiver and Outside Agency Funding by 1% or approximately \$7,200 and continue with the competitive grant process	Y			X		
	5 Transfer sufficient funding to the City's Capital Projects Fund to support the current 5-year plan without the need to rely on future debt (the current cash flow assumes a transfer of \$3.5 million)	Y			X		
	6 Fund the Operating Cost Impacts from completed CIP projects (approximately \$394,000, however actual impacts will be determined as projects are completed throughout FY 2012)	Y					
	7 Other Expenditure (please type/write your own item if needed)	N/A					
	8 Other Expenditure (please type/write your own item if needed)	N/A					
GENERAL FUND REVENUES	9 Maintain Property Tax Rates at \$0.292 for real property and \$0.805 for personal property (real property reassessments for Group 3 will be completed in January 2012)	Y				X	
	10 Offer the current Homeowners' Tax Credit Program , which benefits low- to moderate-income homeowners (approximately \$350,000)	Y				X	
	11 Offer a \$100 Income Tax Offset Credit , which totals approximately \$1.5 million (the City may issue credit amounts ranging from \$0 to \$130 based on the income tax estimate of \$11 million)	N					w/ qualifications
	12 Assume Fees and Charges on discretionary programs will be adjusted in accordance with achieving cost recovery goals as listed in the adopted Financial Management Policies	Y	X				
	13 Assume 1% increase in Administrative Charges consistent with the adopted Cost Allocation Plan (CAP)	Y	X				
	14 Other Revenue (please type/write your own item if needed) * why is it this consistent?	N/A					Discuss car allowance
	15 Other Revenue (please type/write your own item if needed) B " " "	N/A					Discuss 1070 for Sr. employees

BOW

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

Below is a list of Cost Centers that were included in the FY 2012 Adopted Operating Budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the five rating categories. Each X that is placed in the "Substantially Increase" or "Increase" categories should be accompanied by a comment that explains how to fund the request. Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

Dept	Cost Center +	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
M&C	16 Mayor and Council	\$ 240,810	\$ -	0.0	General	5-5			X			
	17 City Clerk	400,100	-	3.0	General	5-7			X			
ATTY	18 City Attorney	947,740	-	6.0	General	6-3						
CITY MANAGER'S OFFICE	19 Administration	701,180	-	4.5	General	7-5						
	20 Mgmt. Systems / Intergov't Affairs	417,140	-	3.0	General	7-7						* I would also like to discuss the make-up of this dept.
	21 Organizational Development	226,930	-	1.0	General	7-10	X					
	22 Rockville Economic Dev., Inc. (REDI)	541,300	-	0.0	General	7-12			X			
	23 Public Information Office	402,690	-	3.0	General	7-15		X				
	24 Web Site and Intranet	276,200	-	2.0	General	7-16						
	25 Cable Television	444,880	71,040	4.5	General	7-18						
	26 Graphics, Printing, Copy and Mail Ctr.	888,450	-	6.0	General	7-20						
	27 Neighborhood Resources	282,810	-	3.0	General	7-23						
	28 Human Rights and Comm. Mediation	124,580	-	1.0	General	7-25						
HR	29 Human Resources	823,380	-	6.0	General	10-5		X				
	30 Learning, Performance and Devel.	360,170	-	1.0	General	10-9	X					
	31 Health and Wellness	100,170	-	1.0	General	10-11			X			
	32 Safety and Risk Management	267,490	-	2.0	General	10-13			X			

(50)

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Table with columns: Dept, Cost Center *, FY 2012 Adopted Exp., FY 2012 Adopted Revenue, FTEs, Fund, Page, Rating Categories (Substantially Decrease, Decrease, Maintain, Increase, Substantially Increase), and Comments. Rows are categorized by 'COMMUNITY PLANNING AND DEVELOPMENT' (33-41) and 'FINANCE' (42-49). Handwritten notes include 'would like to discuss this overall' and 'Same'.

300

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
IT	50 IT Operations	2,472,080	820,100	15.5	General	11-6			X			
	51 Voice Communications	358,090	-	1.0	General	11-9			X			
	52 GIS Operations	164,090	-	1.0	General	11-13			X			
POLICE	53 Management and Support - Chief	404,590	-	3.0	General	12-7			X			
	54 Community Services Office	133,220	-	1.0	General	12-9			X			
	55 Management and Support - Field Svc.	423,230	417,000	3.0	General	12-11			X			
	56 Patrol Teams	3,839,220	125,000	38.0	General	12-12			X			
	57 Management and Support - Admin.	650,940	-	4.0	General	12-15			X			
	58 Public Safety Comm. Dispatch	635,770	-	7.0	General	12-17			X			
	59 Management and Support - Spec. Ops	280,690	-	2.0	General	12-19			X			
	60 Neighborhood Services	423,540	28,000	5.0	General	12-20			X			
	61 Parking Enforcement	335,770	1,100,000	4.0	Parking	12-21			X			
	62 Redlight Camera	461,450	630,000	0.5	General	12-22			X			
	63 Specialty Patrol and Investigations	1,147,950	-	10.0	General	12-23			X			
	64 Speed Camera	989,020	1,392,000	5.5	Speed	12-24			X			may receive funding from law charge
	65 Comm. Enhance. and Code Enf.	572,140	748,000	8.0	General	12-25			X			

(30w)

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	66 Management and Support	482,030	-	4.1	General	13-5						
	67 Management and Support	74,260	-	0.5	Water	13-5						
	68 Management and Support	59,570	-	0.4	Sewer	13-5						
	69 Water Treatment Plant	2,787,690	-	12.0	Water	13-6						
	70 Sewage Disposal	2,353,000	-	0.0	Sewer	13-7						
	71 Construction Management	562,740	-	6.0	General	13-9						
	72 Construction Management	104,900	-	1.0	Water	13-9						
	73 Construction Management	86,760	-	0.8	Sewer	13-9						
	74 Construction Management	126,330	-	1.3	SWM	13-9						
	75 Protect Neighborhoods	178,260	-	1.8	General	13-11						
	76 Mobility	292,290	6,600	1.5	General	13-12						
	77 Accessibility	295,830	-	3.0	General	13-13						
	78 Safety and Maintenance	968,050	-	1.8	General	13-14						
	79 Development Review	251,180	160,000	2.0	General	13-17						
	80 Development Review	82,020	-	1.0	Water	13-17						
81 Development Review	63,820	-	0.5	Sewer	13-17							
82 Development Review	262,390	-	2.5	SWM	13-17							

130w

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	83 Stormwater Engineering	241,710	-	2.5	SWM	13-18						
	84 Water and Sewer Utility Projects	363,750	-	2.8	Water	13-19						
	85 Water and Sewer Utility Projects	120,530	-	1.5	Sewer	13-19						
	86 Engineering	163,330	-	1.0	General	13-21						
	87 Engineering	28,420	-	0.3	Water	13-21						
	88 Engineering	7,760	-	0.0	Sewer	13-21						
	89 Engineering	71,460	-	0.8	SWM	13-21						
	90 Environmental Management	179,300	-	1.4	General	13-23						
	91 Stormwater Mgmt. and Implementation	954,930	-	6.6	SWM	13-24						
	92 Recycling and Refuse Collection	3,707,220	119,500	33.3	Refuse	13-26						
	93 Street Maintenance	1,708,460	-	21.5	General	13-29						
	94 Snow and Ice Removal	352,730	-	0.0	General	13-30						
	95 Water Systems Maintenance	1,266,550	-	14.0	Water	13-31						
	96 Sewer Maintenance	1,456,790	-	13.8	Sewer	13-32						
	97 Stormwater Maintenance	493,690	-	6.8	SWM	13-33						
	98 Fleet Services	1,583,300	32,200	8.5	General	13-35						
99 Fleet Services	132,600	3,500	1.0	Water	13-35							
100 Fleet Services	108,710	3,000	1.0	Sewer	13-35							

BOW

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	101 Fleet Services	571,520	3,100	2.5	Refuse	13-35						
	102 Fleet Services	8,050	-	0.0	Parking	13-35						
	103 Fleet Services	19,510	1,700	0.0	SWM	13-35						
	104 Fleet Services	11,040	-	0.0	Speed	13-35						
REC. AND PARKS	105 Rec & Parks Admin. & Support	613,150	-	3.8	General	14-7						
	106 Special Events	785,350	110,150	5.0	General	14-8						increase revenues
	107 Capital Projects	228,160	-	2.0	General	14-11						
	108 Recreation Administration & Support	526,610	111,500	4.0	General	14-13						
	109 Arts	276,210	64,000	2.0	General	14-15						need to discuss this dept
	110 Summer Camps	439,540	439,580	1.5	General	14-17						
	111 Classes	352,840	353,300	1.7	General	14-17						
	112 Adult Sports	247,810	193,670	1.5	General	14-18						
	113 Youth Sports	353,770	257,730	1.8	General	14-20						
	114 After School Recreation	312,700	192,500	1.6	General	14-21						
	115 Childcare	215,290	219,000	2.7	General	14-22						

BON

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	116 Outdoor Recreation	82,900	38,630	0.2	General	14-22						
	117 Teens	246,080	82,300	1.5	General	14-24						
	118 Summer Playgrounds	204,730	72,000	0.8	General	14-25						
	119 Senior Center Operations	519,870	106,200	5.0	General	14-27						
	120 Senior Citizen Support Services	644,020	41,350	7.1	General	14-28						Same
	121 Senior Citizen Recreation	248,200	62,000	1.8	General	14-30						
	122 Senior Citizen Sports & Fitness	198,000	82,250	1.5	General	14-31						
	123 Community Programs Administration	273,120	-	3.0	General	14-33						
	124 Youth & Family Services	379,960	94,200	3.6	General	14-35						
	125 Linkages to Learning	186,430	172,500	2.0	General	14-37						
	126 Community Programs	568,240	-	0.0	General	14-38						
	127 Civic Center Complex	1,327,570	861,000	9.0	General	14-47						
	128 Croydon Creek Nature Center	247,290	66,700	2.0	General	14-49						
	129 Facilities Maintenance	2,858,680	38,350	15.8	General	14-50						
	130 Facilities Maintenance	22,010	-	0.3	Parking	14-50						
131 Lincoln Park Community Center	345,090	52,600	3.3	General	14-51							

BON

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	132 Swim and Fitness Center	1,774,530	1,827,440	7.8	General	14-52						Increase revenue from swim meets
	133 Thomas Farm Community Center	435,510	195,000	2.0	General	14-54						
	134 Twinbrook Community Rec. Center	398,920	149,610	2.4	General	14-56						
	135 Parks Administration & Support	642,470	-	6.0	General	14-60						Same
	136 East Parks Services	498,730	-	6.5	General	14-61						
	137 West Parks Services	632,510	-	8.0	General	14-62						
	138 Athletic Fields Services	554,290	-	7.5	General	14-63						
	139 Horticulture Services	886,870	-	7.0	General	14-64						
	140 Rights-of-Way Services	433,460	-	3.5	General	14-66						
	141 Urban Forestry Maintenance	953,540	-	6.0	General	14-67						
	142 Forestry Development Review	167,650	40,000	2.0	General	14-68						

* Note: The list of Cost Centers does not include the Special Activities Fund Cost Centers because these activities are restricted due to legal and policy provisions, or the RedGate Golf Course Cost Centers because these functions were leased to Billy Casper Golf starting January 1, 2012.

BOW

FY 2013 All Funds CIP Survey - Funded Projects

ATTACHMENT B

Below is a list of CIP projects with FY 2013 funding that were included in the FY 2012 Adopted CIP Budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the five rating categories. Each X that is placed in the "Substantially Increase" or "Increase" categories should be accompanied by a comment that explains how to fund the request. Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	B=Bond Issue	M=Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	143 Asphalt/Concrete Improvements		M	\$ 174,000	Capital	30						
	144 Athletic Courts Repair/Replacement		M	102,000	Capital	31						
	145 F. Scott Fitzgerald Theatre Improv.			272,000	Capital	35						
	146 Glenview Mansion and Cottage Improv.			40,000	Capital	37						
	147 HVAC Replacement - City Bldgs		M	102,800	Capital	39						
	148 King Farm Farmstead Improvements			128,000	Capital	40						
	149 Outdoor Security Lighting			380,000	Capital	42						
	150 Park Pedestrian Bridge Repair/Replace.		M	162,750	Capital	43						
151 Playground Equip. Replacement		M	195,000	Capital	46							
TRANSPORTATION	152 Asphalt Repair and Replacement		M	2,556,460	Capital	59			X			
	153 Bridge Rehabilitation		M	360,000	Capital	62			X			
	154 Concrete Repair and Replacement		M	1,800,000	Capital	64			X			
	155 Pedestrian Safety		M	50,000	Speed	66				X		
	156 Sidewalks		M	50,000	Capital	68				X		
	157 Street Lighting Improvements		M	100,000	Capital	70				X		
	158 Traffic Controls: Citywide		M	100,000	Capital	71				X		

SP
3

BON

FY 2013 All Funds CIP Survey - Funded Projects

ATTACHMENT B

Below is a list of CIP projects with FY 2013 funding that were included in the FY 2012 Adopted CIP Budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the five rating categories. Each X that is placed in the "Substantially Increase" or "Increase" categories should be accompanied by a comment that explains how to fund the request. Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	B= Bond/issue	M= Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
SWM	159 Horizon Hill SWM Ponds	B		2,008,700	SWM	79			X			
	160 Storm Drain Rehab. and Improvements	B	M	380,000	SWM	80			X			
	161 Stream Restoration		M	280,000	SWM	81			X			
	162 Watts Branch - Upper Stream	B		1,810,000	SWM	83			X			
UTILITIES	163 Blue Plains Wastewater Treatment	B	M	9,326,000	Sewer	90			X			
	164 Sewer Rehabilitation	B	M	1,622,000	Sewer	96			X			
	165 Water Main Rehabilitation	B	M	4,239,000	Water	98			X			
	166 Water Tank Improvements	B		7,243,000	Water	102			X			
GEN GOV'T	167 Enterprise Resource Planning System			750,000	Capital	110						??
	168 Vehicles for City Use		M	1,095,900	Capital SWM Refuse	116	X					move to miles paid per city trip

BOW

FY 2013 All Funds CIP Survey - Unfunded Projects

ATTACHMENT B

Below is a list of unfunded CIP projects that were included in the FY 2012 Adopted CIP Budget. Some of these projects are completely unfunded and some are partially unfunded. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the three rating categories. Each X that is placed in the "Fund" category should be accompanied by a comment that explains how to fund the request. Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	M = Maintenance	FY 2012 Unfunded	FY 2013 Estimated Unfunded	Fund	Page	Rating			Comments
							Remove from CIP	Maintain Unfunded	Fund	
REC AND PARKS	169 Civic Center Improvements		\$ -	\$ 564,000	Capital	33				Need to look e. all of these in the big picture —
	170 Glenview Mansion Cottage Improvements		-	117,000	Capital	37				
	171 Greenway Streetscape Corridors		-	252,000	Capital	38				
	172 Maryvale Park Improvements		56,100	-	Capital	41			X	
	173 Rooftop Roof Improvements		160,000	-	Capital	50				
	174 Senior Center Improvements		275,385	-	Capital	51				
TRANSPORTATION	175 Accessible Pedestrian Signals		600,000	600,000	Speed	58				
	176 Asphalt Repair and Replacement	M	1,693,200	-	Capital	59				
	177 Avery Road — Reconstruction		-	300,000	Capital	60				
	178 Concrete Repair and Replacement	M	1,124,000	-	Capital	64				
	179 Pedestrian Safety	M	-	50,000	Speed	66				
	180 Rockville Intermodal Access - Baltimore Rd.		585,266	-	Capital	67				
	181 Sidewalks	M	200,000	450,000	Speed	68				
	182 Street Lighting Improvements	M	-	50,000	Speed	70				
	183 Traffic Controls: Citywide	M	-	100,000	Speed	71				
GEN	184 City Hall Improvement		-	707,000	Capital	108				

Completed by:

Date:

FY 2013 Budget Foundation Survey

ATTACHMENT B

Below is a list of possible **General Fund** items that will help build the FY 2013 budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the four rating categories. Please provide comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	General Fund Foundation Item	In 5-Year Forecast?	Rating Categories				Comments
			Strongly Disagree	Disagree	Agree	Strongly Agree	
GENERAL FUND EXPENDITURES	1 Increase annual Employee Compensation by 1% consistent with the current union contract (equals approximately \$300,000 for General and \$350,000 for all funds combined)	Y				X	A deal is a deal.
	2 Budget Mayor and Council Compensation equal to Compensation Commission recommendation: Mayor = \$26,581 and Councilmembers = \$21,265 (current = \$25,750 and \$20,600 respectively)	Y				X	Let's take away the political football and posturing about this well-deserved stipend. The increase would be $665 * 4 + 831 = \$3,491$.
	3 Maintain current Employee Benefits (includes allowances, healthcare, pension, retiree health, and equals an increase of approx. \$150,000 for General and is relatively flat for all other funds)	Y			X		It would be nice to know where the increase comes from; that is, which of the benefits.
	4 Increase Caregiver and Outside Agency Funding by 1% or approximately \$7,200 and continue with the competitive grant process	Y			X		I would take the fee from the Lutheran Bond transaction and apply it here, so \$31,000 increase (see below).
	5 Transfer sufficient funding to the City's Capital Projects Fund to support the current 5-year plan without the need to rely on future debt (the current cash flow assumes a transfer of \$3.5 million)	Y				X	Page 3-2 of the adopted FY12 BB put capital transfer to 3,967,000, so the 3,500,000 would be an actual decrease from FY12. Given the huge backlog of CIP projects and the desire to not borrow to address these maintenance needs, I would like to put an additional \$750,000 into this Capital Projects Fund. This would be a total of \$4,250,000.
	6 Fund the Operating Cost Impacts from completed CIP projects (approximately \$394,000, however actual impacts will be determined as projects are completed throughout FY 2012)	Y				X	What else would we do, fund a CIP and then let it sit? This must refer to the police station, the Senior Center, and the Gude Drive maintenance facility.
	7 Other Expenditure (please type/write your own item if needed)	N/A			→		1. Rest room for the bottom gallery of VisArts to make it more useful now and to make it more attractive for an eventual alternative use. 2. Sun and rain screen for the rooftop so we can keep it a viable venue and not subject the vendor to the vagaries of weather
	8 Other Expenditure (please type/write your own item if needed)	N/A			→		

FY 2013 Budget Foundation Survey

ATTACHMENT B

Below is a list of possible **General Fund** items that will help build the FY 2013 budget. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the four rating categories. Please provide comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	General Fund Foundation Item	In 5-Year Forecast?	Rating Categories				Comments
			Strongly Disagree	Disagree	Agree	Strongly Agree	
GENERAL FUND REVENUES	9 Maintain Property Tax Rates at \$0.292 for real property and \$0.805 for personal property (real property reassessments for Group 3 will be completed in January 2012)	Y			X		Page 4-5 of FY12 adopted budget book, projects increase of 37,619,708-36,895,000 = 724,708
	10 Offer the current Homeowners' Tax Credit Program , which benefits low- to moderate-income homeowners (approximately \$350,000)	Y					I cannot find in the budget book how much this cost in FY11 or FY12. In the Dec 12 budget item number 18, the estimated cost was from \$300,000 to \$350,000, so I'll use \$325,000 as an estimated. I believe we increased the parameters for FY13 so the estimated cost will be \$400,000.
	11 Offer a \$100 Income Tax Offset Credit , which totals approximately \$1.5 million (the City may issue credit amounts ranging from \$0 to \$130 based on the income tax estimate of \$11 million)	N					Given the huge CIP backlog, and the unwillingness to bond to pay for improvements or maintenance, I don't see giving this \$100 tax credit back as a big priority. If we are to give a tax credit then those proposing it should say how they intend to take care of the CIP backlog.
	12 Assume Fees and Charges on discretionary programs will be adjusted in accordance with achieving cost recovery goals as listed in the adopted Financial Management Policies	Y			X		We need to look at a handful of the fees for a possible rollback.
	13 Assume 1% increase in Administrative Charges consistent with the adopted Cost Allocation Plan (CAP)	Y				X	Why would we not increase the CAP with salary increases? The logic of the CAP is to fund the true costs of general fund support to the other funds.
	14 Other Revenue (please type/write your own item if needed)	N/A					From page 4-5 of the FY12 budget book, the overall projected increase in revenue for FY13 is \$1,766,181. Of that, \$724,708 is already accounted for in line 9 (property taxes). This leaves \$1,041, 473 as additional anticipated revenue.
	15 Other Revenue (please type/write your own item if needed)	N/A					Our 'fee' for approving the bonds for the Lutheran Home, \$31,000. Give this to the care giver grants.
16 Other Revenue (please type/write your own item if needed)	N/A					Savings from the salaries not paid for the City Clerk and City Manager. For the City Manager, I'm assuming the eventual replacement will not command the same salary as the incumbent	

Total ->

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments Mark Pierzchala
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
M&C	16 Mayor and Council	\$ 240,810	\$ -	0.0	General	5-5				X		Increase by the amount of stipend increase suggested by the Compensation Commission; at the same time, should there be a decrease due to there not being an election in FY 2013?
	17 City Clerk	400,100	-	3.0	General	5-7			X			
ATTY	18 City Attorney	947,740	-	6.0	General	6-3			X			We have to look at the overall demand for City Attorney services and whether this office is properly staffed.
CITY MANAGER'S OFFICE	19 Administration	701,180	-	4.5	General	7-5			X			On the foundation survey, I noted some one-time savings due to the City Manager not being filled for several months.
	20 Mgmt. Systems / Intergov't Affairs	417,140	-	3.0	General	7-7			X			
	21 Organizational Development	226,930	-	1.0	General	7-10			X			
	22 Rockville Economic Dev., Inc. (REDI)	541,300	-	0.0	General	7-12				X		Fund the 1% increase for salaries, increase for benefits, and \$10,000 for the WBC; approximate \$16,000 -20,000 increase. Also, they have to take on some unreasonable rent-related expenses because they were required to take some particular space as a result of some kind of deal connected with Town Center.
	23 Public Information Office	402,690	-	3.0	General	7-15			X			
	24 Web Site and Intranet	276,200	-	2.0	General	7-16			X			Where does the website redesign fit in?
	25 Cable Television	444,880	71,040	4.5	General	7-18			X			
	26 Graphics, Printing, Copy and Mail Ctr.	888,450	-	6.0	General	7-20			X			
	27 Neighborhood Resources	282,810	-	3.0	General	7-23						
	28 Human Rights and Comm. Mediation	124,580	-	1.0	General	7-25						

FY 2013 All Funds Programs and Services Survey

ATTACHMENT B

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments Mark Pierzchala
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
HR	29 Human Resources	823,380	-	6.0	General	10-5						I would like the City Manager's office to propose some productivity savings from one or more of the following Departments: Rec and Parks, DPW, and CPDS, and City Manager's office. Finally, I think we have to look at the work load of the City Attorney's office, whether there is demand for services that they cannot meet in a timely manner. For productivity savings in general, I would be happy if the overall personnel costs stayed the same as in FY2012, but even happier if they could diminish. By productivity savings, I mean working more efficiently without any visible cuts in services to the residents.
	30 Learning, Performance and Devel.	360,170	-	1.0	General	10-9						
	31 Health and Wellness	100,170	-	1.0	General	10-11						
	32 Safety and Risk Management	267,490	-	2.0	General	10-13						
COMMUNITY PLANNING AND DEVELOPMENT	33 Administration and Support	748,120	-	5.5	General	8-5						
	34 Housing and CDBG	124,260	-	0.9	General	8-7						
	35 Housing and CDBG	593,000	593,000	0.6	CDBG	8-7						
	36 Long Range Planning and Implement.	635,110	-	5.8	General	8-11						
	37 Zoning	237,360	-	2.0	General	8-15						
	38 Development Review	766,960	193,500	7.0	General	8-16						
	39 Historic Preservation	145,220	-	0.8	General	8-18						
	40 App., Processing and Permit Issuance	914,970	1,580,000	10.0	General	8-21						
41 Building, Fire and Life Safety Inspections	710,670	-	8.0	General	8-23							

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments Mark Pierzchala
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
FINANCE	42 Administration	414,670	-	2.0	General	9-5						
	43 Accounting and Audit	783,600	-	8.0	General	9-7						
	44 Systems Support and Control	455,010	-	2.0	General	9-9						
	45 Revenue	33,110	-	0.5	General	9-11						
	46 Revenue	762,080	-	7.5	Water	9-11						
	47 Purchasing and Contracts	420,060	-	4.0	General	9-15						
	48 Stockroom	176,900	-	2.0	General	9-16						
	49 Budget	331,680	-	3.0	General	9-19						
IT	50 IT Operations	2,472,080	820,100	15.5	General	11-6						
	51 Voice Communications	358,090	-	1.0	General	11-9						
	52 GIS Operations	164,090	-	1.0	General	11-13						

I would like the City Manager's office to propose some productivity savings from one or more of the following Departments: Rec and Parks, DPW, and CPDS, and City Manager's office. Finally, I think we have to look at the work load of the City Attorney's office, whether there is demand for services that they cannot meet in a timely manner. For productivity savings in general, I would be happy if the overall personnel costs stayed the same as in FY2012, but even happier if they could diminish. By productivity savings, I mean working more efficiently without any visible cuts in services to the residents.

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
POLICE	53 Management and Support - Chief	404,590	-	3.0	General	12-7						
	54 Community Services Office	133,220	-	1.0	General	12-9						
	55 Management and Support - Field Svc.	423,230	417,000	3.0	General	12-11						
	56 Patrol Teams	3,839,220	125,000	38.0	General	12-12						
	57 Management and Support - Admin.	650,940	-	4.0	General	12-15						
	58 Public Safety Comm. Dispatch	635,770	-	7.0	General	12-17						
	59 Management and Support - Spec. Ops	280,690	-	2.0	General	12-19						
	60 Neighborhood Services	423,540	28,000	5.0	General	12-20						
	61 Parking Enforcement	335,770	1,100,000	4.0	Parking	12-21						
	62 Redlight Camera	461,450	630,000	0.5	General	12-22						
	63 Specialty Patrol and Investigations	1,147,950	-	10.0	General	12-23						
	64 Speed Camera	989,020	1,392,000	5.5	Speed	12-24						
	65 Comm. Enhance. and Code Enf.	572,140	748,000	8.0	General	12-25						

FY 2013 All Funds Programs and Services Survey

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	66 Management and Support	482,030	-	4.1	General	13-5						
	67 Management and Support	74,260	-	0.5	Water	13-5						
	68 Management and Support	59,570	-	0.4	Sewer	13-5						
	69 Water Treatment Plant	2,787,690	-	12.0	Water	13-6						
	70 Sewage Disposal	2,353,000	-	0.0	Sewer	13-7						
	71 Construction Management	562,740	-	6.0	General	13-9						
	72 Construction Management	104,900	-	1.0	Water	13-9						
	73 Construction Management	86,760	-	0.8	Sewer	13-9						
	74 Construction Management	126,330	-	1.3	SWM	13-9						
	75 Protect Neighborhoods	178,260	-	1.8	General	13-11						
	76 Mobility	292,290	6,600	1.5	General	13-12						
	77 Accessibility	295,830	-	3.0	General	13-13						
	78 Safety and Maintenance	968,050	-	1.8	General	13-14						
	79 Development Review	251,180	160,000	2.0	General	13-17						
	80 Development Review	82,020	-	1.0	Water	13-17						
81 Development Review	63,820	-	0.5	Sewer	13-17							
82 Development Review	262,390	-	2.5	SWM	13-17							

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	83 Stormwater Engineering	241,710	-	2.5	SWM	13-18						
	84 Water and Sewer Utility Projects	363,750	-	2.8	Water	13-19						
	85 Water and Sewer Utility Projects	120,530	-	1.5	Sewer	13-19						
	86 Engineering	163,330	-	1.0	General	13-21						
	87 Engineering	28,420	-	0.3	Water	13-21						
	88 Engineering	7,760	-	0.0	Sewer	13-21						
	89 Engineering	71,460	-	0.8	SWM	13-21						
	90 Environmental Management	179,300	-	1.4	General	13-23						
	91 Stormwater Mgmt. and Implementation	954,930	-	6.6	SWM	13-24						
	92 Recycling and Refuse Collection	3,707,220	119,500	33.3	Refuse	13-26						
	93 Street Maintenance	1,708,460	-	21.5	General	13-29						
	94 Snow and Ice Removal	352,730	-	0.0	General	13-30						
	95 Water Systems Maintenance	1,266,550	-	14.0	Water	13-31						
	96 Sewer Maintenance	1,456,790	-	13.8	Sewer	13-32						
97 Stormwater Maintenance	493,690	-	6.8	SWM	13-33							

FY 2013 All Funds Programs and Services Survey

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments Mark Pierzchala I would like the City Manager's office to propose some productivity savings from one or more of the following Departments: Rec and Parks, DPW, and CPDS, and City Manager's office. Finally, I think we have to look at the work load of the City Attorney's office, whether there is demand for services that they cannot meet in a timely manner. For productivity savings in general, I would be happy if the overall personnel costs stayed the same as in FY2012, but even happier if they could diminish. By productivity savings, I mean working more efficiently without any visible cuts in services to the residents.
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
PUBLIC WORKS	98 Fleet Services	1,583,300	32,200	8.5	General	13-35						
	99 Fleet Services	132,600	3,500	1.0	Water	13-35						
	100 Fleet Services	108,710	3,000	1.0	Sewer	13-35						
	101 Fleet Services	571,520	3,100	2.5	Refuse	13-35						
	102 Fleet Services	8,050	-	0.0	Parking	13-35						
	103 Fleet Services	19,510	1,700	0.0	SWM	13-35						
	104 Fleet Services	11,040	-	0.0	Speed	13-35						
REC AND PARKS	105 Rec & Parks Admin. & Support	613,150	-	3.8	General	14-7						
	106 Special Events	785,350	110,150	5.0	General	14-8						
	107 Capital Projects	228,160	-	2.0	General	14-11						
	108 Recreation Administration & Support	526,610	111,500	4.0	General	14-13						
	109 Arts	276,210	64,000	2.0	General	14-15						
	110 Summer Camps	439,540	439,580	1.5	General	14-17						
	111 Classes	352,840	353,300	1.7	General	14-17						
	112 Adult Sports	247,810	193,670	1.5	General	14-18						
	113 Youth Sports	353,770	257,730	1.8	General	14-20						
	114 After School Recreation	312,700	192,500	1.6	General	14-21						
	115 Childcare	215,290	219,000	2.7	General	14-22						

FY 2013 All Funds Programs and Services Survey

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							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	116 Outdoor Recreation	82,900	38,630	0.2	General	14-22						
	117 Teens	246,080	82,300	1.5	General	14-24						
	118 Summer Playgrounds	204,730	72,000	0.8	General	14-25						
	119 Senior Center Operations	519,870	106,200	5.0	General	14-27						
	120 Senior Citizen Support Services	644,020	41,350	7.1	General	14-28						
	121 Senior Citizen Recreation	248,200	62,000	1.8	General	14-30						
	122 Senior Citizen Sports & Fitness	198,000	82,250	1.5	General	14-31						
	123 Community Programs Administration	273,120	-	3.0	General	14-33						
	124 Youth & Family Services	379,960	94,200	3.6	General	14-35						
	125 Linkages to Learning	186,430	172,500	2.0	General	14-37						
	126 Community Programs	568,240	-	0.0	General	14-38						
	127 Civic Center Complex	1,327,570	861,000	9.0	General	14-47						
	128 Croydon Creek Nature Center	247,290	66,700	2.0	General	14-49						
	129 Facilities Maintenance	2,858,680	38,350	15.8	General	14-50						
130 Facilities Maintenance	22,010	-	0.3	Parking	14-50							
131 Lincoln Park Community Center	345,090	52,600	3.3	General	14-51							

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Dept.	Cost Center *	FY 2012 Adopted Exp.	FY 2012 Adopted Revenue	FTEs	Fund	Page	Rating Categories					Comments Mark Pierzchala
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	132 Swim and Fitness Center	1,774,530	1,827,440	7.8	General	14-52						I would like the City Manager's office to propose some productivity savings from one or more of the following Departments: Rec and Parks, DPW, and CPDS, and City Manager's office. Finally, I think we have to look at the work load of the City Attorney's office, whether there is demand for services that they cannot meet in a timely manner. For productivity savings in general, I would be happy if the overall personnel costs stayed the same as in FY2012, but even happier if they could diminish. By productivity savings, I mean working more efficiently without any visible cuts in services to the residents.
	133 Thomas Farm Community Center	435,510	195,000	2.0	General	14-54						
	134 Twinbrook Community Rec. Center	398,920	149,610	2.4	General	14-56						
	135 Parks Administration & Support	642,470	-	6.0	General	14-60						
	136 East Parks Services	498,730	-	6.5	General	14-61						
	137 West Parks Services	632,510	-	8.0	General	14-62						
	138 Athletic Fields Services	554,290	-	7.5	General	14-63						
	139 Horticulture Services	886,870	-	7.0	General	14-64						
	140 Rights-of-Way Services	433,460	-	3.5	General	14-66						
	141 Urban Forestry Maintenance	953,540	-	6.0	General	14-67						
142 Forestry Development Review	167,650	40,000	2.0	General	14-68							

* Note: The list of Cost Centers does not include the Special Activities Fund Cost Centers because these activities are restricted due to legal and policy provisions, or the RedGate Golf Course Cost Centers because these functions were leased to Billy Casper Golf starting January 1, 2012.

FY 2013 All Funds CIP Survey - Funded Projects

ATTACHMENT B

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	Project	B = Bond Issue	M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
							Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
REC AND PARKS	143 Asphalt/Concrete Improvements		M	\$ 174,000	Capital	30			X			
	144 Athletic Courts Repair/Replacement		M	102,000	Capital	31			X			
	145 F. Scott Fitzgerald Theatre Improv.			272,000	Capital	35			?			
	146 Glenview Mansion and Cottage Improv.			40,000	Capital	37			X			
	147 HVAC Replacement - City Bldgs		M	102,800	Capital	39			X			
	148 King Farm Farmstead Improvements			128,000	Capital	40			X			
	149 Outdoor Security Lighting			380,000	Capital	42			X			
	150 Park Pedestrian Bridge Repair/Replace.		M	162,750	Capital	43			X			
	151 Playground Equip. Replacement		M	195,000	Capital	46			X			
TRANSPORTATION	152 Asphalt Repair and Replacement		M	2,556,460	Capital	59			X			
	153 Bridge Rehabilitation		M	360,000	Capital	62			X			
	154 Concrete Repair and Replacement		M	1,800,000	Capital	64			X			
	155 Pedestrian Safety		M	50,000	Speed	66			X			
	156 Sidewalks		M	50,000	Capital	68			X			
	157 Street Lighting Improvements		M	100,000	Capital	70			X			
	158 Traffic Controls: Citywide		M	100,000	Capital	71			X			

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	Project	B = Bond Issue M = Maintenance	FY 2013 Estimated Funding	Fund	Page	Rating Categories					Comments
						Substantially Decrease	Decrease	Maintain	Increase	Substantially Increase	
SWM	159 Horizon Hill SWM Ponds	B	2,008,700	SWM	79			X			
	160 Storm Drain Rehab. and Improvements	B	380,000	SWM	80			X			
	161 Stream Restoration		280,000	SWM	81			X			
	162 Watts Branch - Upper Stream	B	1,810,000	SWM	83			X			
UTILITIES	163 Blue Plains Wastewater Treatment	B	9,326,000	Sewer	90			X			
	164 Sewer Rehabilitation	B	1,622,000	Sewer	96			X			
	165 Water Main Rehabilitation	B	4,239,000	Water	98			X			
	166 Water Tank Improvements	B	7,243,000	Water	102			?			What is the status of this? Has an alternative been found to replacing these tanks?
GEN GOV'T	167 Enterprise Resource Planning System		750,000	Capital	110			X			
	168 Vehicles for City Use		1,095,900	Capital SWM Refuse	116			?			Can we get more years out of the vehicles?

FY 2013 All Funds CIP Survey - Unfunded Projects

ATTACHMENT B

Below is a list of unfunded CIP projects that were included in the FY 2012 Adopted CIP Budget. Some of these projects are completely unfunded and some are partially unfunded. In preparation for the FY 2013 budget, please complete this survey by placing an "X" in one of the three rating categories. **Each X that is placed in the "Fund" category should be accompanied by a comment that explains how to fund the request.** Please provide other comments on your ratings if necessary. Please return completed survey to Jenny Kimball by December 30, 2011.

	Project	M = Maintenance	FY 2012 Unfunded	FY 2013 Estimated Unfunded	Fund	Page	Rating			Comments
							Remove from CIP	Maintain Unfunded	Fund	
REC AND PARKS	169 Civic Center Improvements		\$ -	\$ 564,000	Capital	33				Does it really take 1/2 million to build 7 ADA parking spaces?
	170 Glenview Mansion Cottage Improvements		-	117,000	Capital	37				Isn't some of this maintenance? E.g., the painting
	171 Greenway Streetscape Corridors		-	252,000	Capital	38				No Gateway arch
	172 Maryvale Park Improvements		56,100	-	Capital	41				This is complete in FY12, no?
	173 Rooftop Roof Improvements		160,000	-	Capital	50			X	Because we expect a private vendor to run events, and when it rains the vendor takes a bath. Check out item on the foundation survey.
	174 Senior Center Improvements		275,385	-	Capital	51				Funding the generator by grant seems okay with me.
TRANSPORTATION	175 Accessible Pedestrian Signals		600,000	600,000	Speed	58				
	176 Asphalt Repair and Replacement	M	1,693,200	-	Capital	59				
	177 Avery Road — Reconstruction		-	300,000	Capital	60				
	178 Concrete Repair and Replacement	M	1,124,000	-	Capital	64				
	179 Pedestrian Safety	M	-	50,000	Speed	66				
	180 Rockville Intermodal Access - Baltimore Rd.		585,266	-	Capital	67				I don't understand this one.
	181 Sidewalks	M	200,000	450,000	Speed	68				
	182 Street Lighting Improvements	M	-	50,000	Speed	70				
	183 Traffic Controls: Citywide	M	-	100,000	Speed	71				
GEN	184 City Hall Improvement		-	707,000	Capital	108				Do we get any savings from not having to rent private space?

Completed by: _____
(please type or print)

Date: _____