

Blue - new items to the list.

Red - latest changes.

### Mayor and Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion or Agenda Item date
FA-2013-7	4/22/13	CMO / CPDS	Agenda item	<b>Town Center Parking</b> Status: The Mayor and Council discussed Town Center parking on February 25, 2016, June 13, 2016, and August 1, 2016. As directed by the Mayor and Council on August 1, 2016, staff has established free 15 minute meter spaces for customer pick up, implemented a new lunchtime concert series on E. Montgomery Avenue, and installed three additional portable parking signs in Town Center. Other follow up items will be presented to the Mayor and Council in October 17, 2016.	October 17, 2016
FA-2014-23	9/8/11	R&P	Future agenda	<b>King Farm Farmstead – Next Steps</b> Status: The King Farm Farmstead house is currently being advertised for rent for \$3,000/month. The King Farm Task Force has been established, and a meeting has been scheduled for September 27, 2016.	Ongoing
FA-2014-25	9/8/14	CPDS	Future agenda	<b>Southlawn Industrial Area Study</b> Status: The Mayor and Council completed review of the Southlawn Study recommendations at their meeting on August 1, 2016. Staff will return to the Mayor and Council in the fall with the list of the accepted recommendations along with anticipated implementation schedules, preliminary costs and next steps. A community meeting will also be held in the fall to inform stakeholders about the Mayor and Council's decisions.	October 10, 2016
FA-2015-14	7/13/15	CMO	Future agenda	<b>Purchasing Study Response</b> Status: On October 19, 2015, the Mayor and Council received a presentation by Calyptus Consulting. The City Manager distributed an action plan responding to the Calyptus report on January 16, 2016 and presented the plan to the Mayor and Council on February 1, 2016. Public updates will be provided every six months. The first six month presentation was presented at the August 1, 2016 Mayor and Council meeting.	February 2017
FA-2016-1	3/14/16	R&P	Future Agenda	<b>Youth Sports</b> Schedule a worksession with stakeholders to discuss safety in the City's youth sports activities that could result in head injuries.	September 26, 2016
FA-2016-2	3/14/16	R&P	Future Agenda	<b>Grants for Watts Branch Fishing</b> Research Federal and State grant opportunities to introduce trout to Watts Branch and pursue designation as a youth and blind fishing area. Status: The Chief of the Environmental Management Division met with the residents to learn more about their proposal. Staff is in the process of researching and evaluating options. <b>The residents shared their proposal in the Rockshire Newsletter and announced it at the May 11, 2016 Rockshire HOA meeting. They have received some feedback, both positive and negative.</b>	TBD
FA-2016-4	4/18/16	R&P	Future agenda	<b>Senior Study Action Plan</b> Prepare an action plan in response to the Senior Services Needs Assessment and Gap Analysis	September 26, 2016

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				Study, and incorporate the plan into the implementation of the Mayor and Council's priority initiative to "Receive Senior Service Study and develop a multi-year implementation plan."	
FA-2016-5	3/21/16	Finance	Future agenda	<b>Budget Calendar and Process</b> <b>Status: A Discussion and Instruction worksession on the operating budget process was held on September 12, 2016, and Discussion and Instruction on the CIP budget process was held on September 19, 2016.</b>	<b>Complete</b>
FA-2016-6	4/25/16	Police / Human Resources	Future agenda	<b>Police Staffing</b> Schedule a Mayor and Council discussion to follow up on the April 25, 2016 presentation on Rockville City Police Roles and Responsibilities. Include the following topics in the discussion: succession planning, over hire or temporary overages hiring approach, and drop program.	<b>November 21, 2016</b>
FA-2016-7	7/11/16	DPW	Future agenda	<b>Montgomery County Bike Gap Analysis</b> Invite the planning coordinator from M-NCPPC to an October meeting for a briefing on the County's Bike Gap Analysis in preparation for the Mayor and Council taking up the Bikeway Master Plan. Staff will select a meeting date based on the M-NCPPC staff availability.	<b>October 24, 2016</b>
FA-2016-8	7/18/16	CMO / Legal	Future agenda	<b>Smoking Ban at Eating Establishments</b> Discuss establishing a smoking ban at all eating establishments with outdoor seating within the City limits.	<b>October 2016</b>
FA-2016-9	7/18/16	R&P	Future agenda	<b>Cultural Arts Commission</b> Schedule a discussion with the Cultural Arts Commission to include the topic of gateway art projects.	<b>October 24, 2016</b>
FA-2016-10	7/18/16	CMO	Future agenda	<b>Annual Procurement Report</b> Present annually to the Mayor and Council a report of City procurement activities.	<b>September 26, 2016</b>
FA-2016-11	9/12/16	R&P	Memo	<b>9-11 Remembrance Ceremony</b> Explore how the City can be more formally involved in future 9-11 remembrance ceremonies at the Courthouse Square/9-11 Memorial Park	<b>TBD</b>

**COMPLETED / CLOSED OUT ITEMS**

MC-2014-1	1/27/14	CMO	Memo	<b>Neighborhood Communication Initiative</b> <b>Implement neighborhood communication initiative.</b> <b>Status: In an April 15, 2016 memo to the Mayor and Council, staff recommended using the Nextdoor tool to facilitate the Neighborhood Communication Initiative. Staff began using the tool on September 1, 2016, and will provide more information about the implementation by memo to the Mayor and Council.</b>	<b>Complete</b>
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