

Snow Response

DRAFT 5/21/10	Level 0	Level 1	Level 2	Level 3	Level 4	Level 5
Description	No precipitation anticipated; Normal winter preparation.	Minor frozen precipitation; Trouble spots/complaints only with small crew	Anticipated precipitation less than 2 inches; Salt operation with full salt crew.	Anticipated precipitation greater than 2 inches; Plow operations with full plow crew	Anticipated precipitation greater than 4 inches; Plow operations with 2-12hour shifts	Anticipated precipitation greater than 12 inches, over extended period; Plow operations with 2-12hour shifts
Snow Parking Regulations	No	No	No	Yes	Yes	Yes
Emergency Declaration	No	No	No	No	No	Possible
Refuse Operation	Normal	Normal	Normal	Normal	Likely normal recycling and refuse operations; may suspend yardwaste	Likely suspend Recycling and Refuse Operations
Department of Public Works						
Decisions	Training/Equipment inspection to be completed by Nov 1st	monitoring priority areas schools, bridges	Monitor conditions Decide when to call salt crew Decide when to salt	Monitor conditions Decide when to call crew in Decide when to salt and plow	Monitor conditions Decide when to call crew in Decide when to salt and plow Determine shift start time and assign teams Reserve hotels Decide if rental equipment and contractors are needed Decide if alternate salt contractor is needed Evaluate activating Food Plan Determine additional staff needed to handle complaints and issues	Monitor conditions Decide when to call crew in Decide when to salt and plow Determine shift start time and assign teams Reserve hotels Decide if rental equipment and contractors are needed Decide if alternate salt contractor is needed Activate Food Plan Determine additional staff needed to handle complaints and issues
Shift	None	Normally extended past normal duty; brought in early before normal duty hours; or Period of 4 to 6 weekend hours	1 - 12 hour shift anticipated Normally 1 shift can handle; May need to extend shift situation dependent	1-12hour shift anticipated Normally 1 shift can handle; May need to extend shift situation dependent	2 - 12 hour shifts	2 - 12 hour shifts
Pre Storm Meeting	None	Phone call Director, Streets Asst. Sup. Meet w/ Storm Manger, Streets Asst. Sup. & Crew Supervisor Crew Supervisor meet w/ crew	Phone call Director, Streets Asst. Sup. & Storm Manager Meet w/ Storm Manger, Streets Asst. Sup. & Crew Supervisor All Hands Meeting	Phone call Director, Streets Asst. Sup. & Storm Manager Meet w/ Storm Manger, Streets Asst. Sup. & Crew Supervisor All Hands Meeting	Leaders Mtg., as necessary Meet w/Crew Supervisors, as necessary All Hands Meeting	Leaders Mtg., as necessary Meet w/Crew Supervisors, as necessary All Hands Meeting
Response/Tasks	Salt on hand (2,500 tons) No planed OT Training/Evaluate Route Equipment inspected & ready (salt boxes/plows mounted) Maps/checklists updated Evaluate and update web/info Stockroom items/supplies	Treat/monitor trouble spots; Priorities; Bridges; Schools; Primary & secondary roadways	Possible pre-treat pre-wet salt Salt all primaries&secondaries (as needed) Monitor conditions	Possible pre-treat pre-wet salt Salt all primaries&secondaries Plow upon accumulation 2-4" Monitor/treat as needed	Possible pre-treat pre-wet salt Salt all primaries&secondaries Plow upon accumulation 2-4" Plow ops throughout duration Address primaries first before proceeding to secondaries Decision on level of clearing Clean-up as needed - Intersections/complaints Monitor/treat as needed	Possible pre-treat pre-wet salt Salt all primaries&secondaries Plow upon accumulation 2-4" Plow ops throughout duration Address primaries first before proceeding to secondaries Decision on level of clearing Snow hauling as needed Clean-up as needed - Intersections/complaints Monitor/treat as needed

DRAFT 5/21/10	Level 0	Level 1	Level 2	Level 3	Level 4	Level 5
Staffing	On-call Utility duty personnel 1 supervisor 1 operator on duty	On-call Snow duty personnel 1 Crew Supv; 4 on-call wkrs	1 Storm Manager 2 Crew Supervisors 20 Salt truck operators 1 Loader Operator 1 Dispatcher 3 Mechanics (1 lead) Stockroom on stand-by	1 Storm Manager 4 Crew Supervisors 24 Salt/plow truck operators 1 Loader Operator 1 Dispatcher 4 Mechanics (1 lead) 1 Stockroom Clerk 1 Office call taker	2 Storm Managers; 8 Crew Supv; 2 Dispatchers; 48 Salt/Plow Truck Operators; 4 Loader Operators; 10 Mechanics (1 lead/shift) 2 Stockroom Clerks 1 Call taker (12 hour day shift) 2 Utility Crews(2 Supv;4 Wkrs) 2 Refuse Supv as 4th Supv	4 Storm Managers; 8 Crew Supv; 2 dispatchers; 52 Salt/Plow truck operators; 6 loader operators; 10 Mechanics (1 lead/shift); 2 Stockroom Clerks; 2 call takers (12 hour shifts); 2 Utility crews(2 Supv;4 wkrs); 2 Refuse Supv as 4th Supv 2 Refuse Supv; 6 hauling operators; 1 contract purchasing coord; 2 inspectors; 4 tractor operators
Equipment	All equipment checked & ready 20 salt/plow trucks; 4 plow trucks; 2 loaders; 2 backhoes 4 pick-ups 1 tracker	4 salt trucks 1 pick-up 1 loader	All operational salt trucks (20) 1 loader 2 pick-ups 1 tracker	All operational plow trucks (4) All operational salt trucks (20) 1 loader 4 pick-ups 1 tracker	All operational plow trucks(4) All operational salt/plow trks(20); 2 loaders; 4 pick-ups; 1 tracker; 2 backhoes; 3 hauling trucks Utilize Parks equipment (if needed)	All operational plow trucks(4) All operational salt/plow trks(20); 2 loaders; 4 pick-ups; 2 trackers; 2 backhoes; 3 hauling trucks; 2 Parks tractors w/plows; 2 Parks salt trucks; 1 Parks skid loader
Contract Support	Contracts/PO's in place Salt/chemicals:primary and alternate; Rental Equipment Hotel Lifting/hauling contractor Fuel hauling	Salt/chemicals Reorder during/after operation to keep barn full	Salt/chemicals Reorder during/after operation to keep barn full	Salt/chemicals Reorder during/after operation to keep barn full	Salt/chemicals (reorder 500 ton) Reorder during/after operation to keep barn full Reserve hotel Check availability rental equipment	Salt/chemicals (reorder 500 ton) Reorder during/after operation to keep barn full Reserve hotel Secure rental equipment (loading and hauling snow as needed)
Operations Meeting	None	None	None	None	Pre Shift Change Meeting Shift Change Meeting	Pre Shift Change Meeting Shift Change Meeting
Outreach	Update and review guidelines posted on web; FAQ's	No additional updates	No additional updates	No additional updates	Implement parking restrictions; Provide progress updates (every 24 hours); Address blocked driveways Address blocked sidewalks	Implement parking restrictions; Provide progress updates (every 12 hours); Address blocked driveways Address blocked sidewalks
Customer Support (Phones)	7am-3pm - Gude 3pm-5pm - PW City Hall 3pm-7am+weekends - Police	7am-3pm - Gude 3pm-5pm - PW City Hall 3pm-7am+weekends - Police	7am-3pm - Gude Phones answered by PW Dispatcher throughout duration then transferred to Police	7am-3pm - Gude Phones answered by PW Dispatcher throughout duration then transferred to Police	Phones answered by PW staff throughout duration of storm then transferred to Police; E-Mails answered by Council Support Specialist	Phones answered by PW staff throughout duration of storm then transferred to Police; E-Mails answered by Council Support Specialist
Accommodations	None	None	None	Evaluate hotel needs	Activate Hotel	Activate Hotel
Food Support	Staff supplies own meals	Staff supplies own meals	Staff supplies own meals	Staff supplies own meals	Evaluate activating Food Plan	Activate Food Plan

DRAFT 5/21/10	Level 0	Level 1	Level 2	Level 3	Level 4	Level 5
Post-Storm Actions	None	Inspect, clean, repair, trucks & equipment	Inspect, clean, repair, trucks & equipment	Inspect, clean, repair, trucks & equipment	Inspect, clean, repair, trucks & equipment Check & Clear pump stations Check & Clear water tanks Check & Clear Interconnects Check & Clear Fire Hydrants Check & Clear Storm Drains Perform damage assessments	Inspect, clean, repair, trucks & equipment Check & Clear pump stations Check & Clear water tanks Check & Clear Interconnects Check & Clear Fire Hydrants Check & Clear Storm Drains Perform damage assessments
WTP						
IT						
Finance						
Police						
CPDS						
HR						
City Manager's Office						
Rec and Parks						